



OIC/CFM-40/2013/ORG/SG.REP

*Reports of the Secretary General on Statutory and
Organizational Matters*

Submitted to the

*Fortieth Session of the Council
of Foreign Ministers*

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***Secretary General's Report on Member States
Candidacies for International Positions***

A number of Member States have submitted requests for support for their nominations for international posts, as follows:

- 1- **Candidacy of the Republic of Azerbaijan** on behalf of the East European Group for presidency of the United Nations General Assembly in 2032 at the elections to be held during the 87th session of the United Nations General Assembly in 2032.
- 2- **Candidacy of the Kingdom of Saudi Arabia** for non-permanent membership of the United Nations Security Council for the period 2014 – 2015.
- 3- **Candidacy of the People's Republic of Bangladesh** for non-permanent membership of the United Nations Security Council for the period 2016 – 2017 representing the Asian Group at the elections to be held during the 70th session of the General Assembly in New York in 2015.
- 4- **Candidacy of the State of the United Arab Emirates** for non-permanent membership of the United Nations Security Council for the period 2022 – 2023, at the elections to be held during the 77th session of the UN General Assembly in 2021.
- 5- **Candidacy of the Republic of Indonesia** for non-permanent membership of the United Nations Security Council for the period 2019 – 2020, at the elections to be held during the 73rd session of the United Nations General Assembly in 2018.
- 6- **Candidacy of the Republic of Kazakhstan** for the presidency of the 71st session of the United Nations General Assembly in 2016.
- 7- **Candidacy of the Republic of Turkey** for hosting the world EXPO in the city of Izmir on 30 April – 31 October 2020, under the theme “New Routes to a Better World: Health for All”, for which elections will be held during the General Assembly of the International Expositions Bureau (IEB) in Paris in November/December 2013.

- 8- **Candidacy of the Republic of Turkey** for non-permanent membership of the UN Security Council for the period 2015-2016, for which elections will be held in Fall 2014 in New York during the 69th Session of the UN General Assembly.
- 9- **Candidacy of the Republic of Kazakhstan** for non-permanent membership of the UN Security Council for the period 2017-2018, for which elections will be held during the 71st Session of the UN General Assembly in 2016.
- 10- **Candidacy of the Republic of Tajikistan** to the UN Security Council for the period 2024-2025, for which elections will be held in New York in 2023.
- 11- **Candidacy** of the Republic of Tajikistan to the Human Rights Council of the UN for the period 2015-2017, for which elections will be held in New York in 2023.
- 12- **Candidacy of the Republic of Tajikistan** to the UN Economic and Social Council (ECOSOC), for the period 2017 – 2019, at the elections to be held in New York in 2016.
- 13- **Candidacy of the Republic of Tajikistan** to the UN Committee on the Status of Women for the period 2015-2018, for which elections will be held in New York in 2013.
- 14- **Candidacy of the State of the United Arab Emirates** to host EXPO 2020, for which elections will be held in the Bureau International des Expositions (BIE) in Paris in November 2013.
- 15- **Candidacy of the Hashemite Kingdom of Jordan** for membership of the Human Rights Council for the period 2013-2016, for which elections will be held in 2013.
- 16- **Candidacy of the State of Kuwait** for non-permanent membership of the UN Security Council for the period 2018-2019, for which elections will be held during the 72nd Session of the UN General Assembly in New York in 2017.
- 17- **Candidacy of the State of the United Arab Emirates** for membership of the Industrial Development Board of the United Nations Industrial Development Organisation (UNIDO), at the elections to be held in Vienna in December 2013.
- 18- **Candidacy of Malaysia** for non-permanent membership of the United Nations Security Council for the period 2015-2016, at the elections to be held in New York during the 69th session of the UN General Assembly in Autumn 2014.

- 19- **Candidacy of the State of Qatar** for membership of the Human Rights Council for the period 2015-2017, during the 69th session of the United Nations General Assembly.
- 20- **Candidacy of the State of Kuwait** for membership of the United Nations Commission on Trade Law in 2013.
- 21- **Candidacy of H.E. Rashad Ahmad Farah (Republic of Djibouti)** to the position of Director General of the United Nations Educational, Scientific and Cultural Organisation (UNESCO), at the elections to be held in the last quarter of 2013.
- 22- **Candidacy of the People's Democratic Republic of Algeria** for membership in the Executive Council of UNESCO for the period 2013 – 2017, at the elections to be held during UNESCO's 37th General Conference in November 2013.
- 23- **Candidacy of the Azerbaijan Red Crescent Society** for membership of the Governing Board of the International Federation of Red Cross and Red Crescent Societies (IFRC), at the elections to be held during the 19th IFRC General Assembly in Sydney, Australia from 12 – 15 November 2013.
- 24- **Candidacy of the Hashemite Kingdom of Jordan** for membership of the Executive Council of the United Nations Educational, Scientific and Cultural Organisation (UNESCO) during the elections scheduled to take place in Paris on the margins of the 37th session of UNESCO's General Conference from 4 – 19 November 2013.
- 25- **Candidacy of Mrs Amina Al Suwaidi (State of Qatar)** for re-election for second term membership in the Committee on the United Nations Convention on Rights of Persons with Disability for the period 2015 – 2018, at the elections to be held in 2014.
- 26- **Candidacy of the Republic of the Kingdom of Saudi Arabia** for Category C membership of the International Maritime Organisation (IMO) at the elections to be held during the 28th session of the IMO Assembly in London from 25 November - 4 December 2013.
- 27- **Candidacy of Turkmenistan** for membership of the for membership in the Executive Council of UNESCO for the period 2013 – 2017, at the elections to be held during UNESCO's 37th General Conference in October/November 2013.

- 28- **Candidacy of the Republic of Turkey** to re-contest for Category C membership of the International Maritime Organisation (IMO) at the elections to be held during the 28th session of the IMO Assembly in London from 25 November - 4 December 2013.
- 29- **Candidacy of the Arab Republic of Egypt** for re-election for membership in the Executive Council of the United Nations Educational, Scientific and Cultural Organisation (UNESCO) for the period 2013 - 2017, at the elections to be held on the sidelines of UNESCO's 37th General Conference at Paris in November 2013.
- 30- **Candidacy of the Republic of Arab Republic of Egypt** for re-election in Category C membership of the International Maritime Organisation (IMO) for the period 2014 – 2015 at the elections to be held during the 28th session of the IMO Assembly in London from 25 November - 4 December 2013.
- 31- **Candidacy of the Saudi Arabian Red Crescent Society** for membership of the Governing Board of the International Federation of Red Cross and Red Crescent Societies (IFRC), at the elections to be held during the constitutional meetings of the IFRC General Assembly in Sydney, Australia from 12 – 15 November 2013.
- 32- **Candidacy of the People's Democratic Republic of Algeria** for membership of the Human Rights Council for the period 2014 – 2016, at the elections to be held during the 68th session of the United Nations General Assembly in 2013.
- 33- **Candidacy of the Kingdom of Saudi Arabia** for membership of the Human Rights Commission (HRC) for the period 2014 – 2016, at the elections to be held during the 68th session of the United Nations General Assembly at New York in 2013.
- 34- **Candidacy of the Kyrgyz Republic** for membership of the United Nations Human Rights Council (UNHRC) for the period 2016 – 2018, at the elections to be held at the United Nations General Assembly in November 2015.
- 35- **Candidacy of the Republic of Indonesia** for re-election in Category C membership of the International Maritime Organisation (IMO) council for the period 2013 – 2015, at the elections to be held from 25 November – 4 December 2013.

- 36- **Candidacy of the Kingdom of Morocco** for re-election in Category C membership of the International Maritime Organisation (IMO) for the period 2014 – 2015 at the elections to be held during the 28th session of the IMO Assembly in London from 25 November - 4 December 2013.
- 37- **Candidacy of the Kingdom of Morocco** for membership of the UNESCO'S International Heritage Commission for the period 2013 - 2017, at the elections to be held on the sidelines of UNESCO's 37th General Conference at Paris in November 2013.
- 38- **Candidacy of the Kingdom of Morocco** for membership in the Executive Council of the United Nations Educational, Scientific and Cultural Organisation (UNESCO) for the period 2013 - 2017, at the elections to be held on the sidelines of UNESCO's 37th General Conference at Paris in November 2013.
- 39- **Candidacy of Dr Mohamed Bin Ghanem Al-Ali Al Ma-adidh (State of Qatar)** for the position of President of the International Federation of Red Cross and Red Crescent Societies(IFRC) , at the election to be held during the constitutional meetings of the IFRC General Assembly in Sydney, Australia from 12 – 15 November 2013.
- 40- **Candidacy of the Iraqi Red Crescent Society** for membership of the Governing Board of the International Federation of Red Cross and Red Crescent Societies (IFRC), at the elections to be held during the constitutional meetings of the IFRC General Assembly in Sydney, Australia from 12 – 15 November 2013.
- 41- **Candidacy of the Palestinian Red Crescent Society** for membership of the Governing Board of the International Federation of Red Cross and Red Crescent Societies (IFRC), at the elections to be held during the constitutional meetings of the IFRC General Assembly in Sydney, Australia from 12 – 15 November 2013.
- 42- **Candidacy of the Somali Red Crescent Society** for membership of the Governing Board of the International Federation of Red Cross and Red Crescent Societies (IFRC), at the elections to be held during the constitutional meetings of the IFRC General Assembly in Sydney, Australia from 12 – 15 November 2013.

- 43- **Candidacy of the Egyptian Red Crescent Society** for membership of the Governing Board of the International Federation of Red Cross and Red Crescent Societies (IFRC), at the elections to be held during the constitutional meetings of the IFRC General Assembly in Sydney, Australia from 12 – 15 November 2013.
- 44- **Candidacy of the Mauritanian Red Crescent Society** for membership of the Governing Board of the International Federation of Red Cross and Red Crescent Societies (IFRC), at the elections to be held during the constitutional meetings of the IFRC General Assembly in Sydney, Australia from 12 – 15 November 2013.
- 45- **Candidacy of the Tunisian Red Crescent Society** for membership of the Governing Board of the International Federation of Red Cross and Red Crescent Societies (IFRC), at the elections to be held during the constitutional meetings of the IFRC General Assembly in Sydney, Australia from 12 – 15 November 2013.

I present this report to the 40th session of the Council of Foreign Ministers for appropriate decision.

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***Report of the Secretary General on the
OIC Committee of Permanent Representatives***

- 1- Article 5 of the Charter adopted at the 11th Islamic Summit held in Dakar, Republic of Senegal from 13 – 14 March 2008 provides that the Committee of Permanent Representatives shall be an organ of the Organisation of Islamic Cooperation, article 12 of the Charter also provides that the Council of Foreign Ministers shall determine the functions and mode of operation of the Committee of Permanent Representatives).
- 2- Resolution 5/39-ORG adopted by the 39th session of Council of Foreign Ministers held in Djibouti in its operative paragraph on the Committee of Permanent Representatives requested the General Secretariat to prepare a comprehensive study on the Committee of Permanent Representatives containing its definition, competencies, functions, modes of operation and rules of procedure and the issues it would address or those which fall under its competences, in line with the practices in international organizations.
- 3- The General Secretariat considered the practices in other international organizations and compared them with them with the current practices in the OIC. It also prepared a draft statute and rules of procedure of the Committee of Permanent Representatives and made them available to member states.
- 4- An intergovernmental group of experts on the Committee of Permanent Representatives convened its meeting at the OIC General Secretariat in Jeddah, Kingdom of Saudi Arabia from 25 – 27 Jumada Thani 1434H (5 – 7 May 2013) pursuant to resolution 5/39-ORG. The General Secretariat submitted to the meeting 2 documents (Report on Structural Reform of the OIC General Secretariat) and (study on the Committee of Permanent Representatives) for consideration. We attach herewith a copy of the report issued under document no. OIC/IGGE/RP-RC-1/2013-REP/FINAL.
- 5- I present this report to the 40th session of the Council of Foreign Ministers for appropriate decision.

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OIC/IGGE/RP-RC-1/2013/REP.FINAL

Report
of The Meeting of the Intergovernmental Group of Experts on The
Committee of Permanent Representatives of
The Organisation of Islamic Cooperation

Jeddah, Kingdom of Saudi Arabia
25-27 Jumada I 1434H
(5-7 May 2013)

***Report of The Meeting of the Intergovernmental Group of
Experts on The Committee of Permanent Representatives of The
Organisation of Islamic Cooperation***

***Jeddah, Kingdom of Saudi Arabia
25-27 Jumada I 1434H (5-7 May 2013)***

1. The Intergovernmental Group of Experts on the Review of the Rules of Procedure of the Meetings of the Organisation of Islamic Cooperation (OIC) met at the headquarters of the OIC General Secretariat in Jeddah from 25 to 27 Jumada I 1434H (5-7 May 2013) pursuant to Resolution 5/39-ORG adopted by the 39th Session of the Council of Foreign Ministers (CFM) held in Djibouti, the Republic of Djibouti.
2. The meeting was attended by representatives of 37 member states (copy of the list of participants attached as “Annex 1”).
3. The Bureau elected at the 39th Session of the CFM was adopted as the Bureau of the meeting, and as the delegation of Djibouti could not attend the meeting, the Vice-Chairman from the State of Palestine was chosen to chair the meeting. Therefore, the composition of the elected Bureau was as follows:

Republic of Djibouti	Chair
Republic of Gabon	Vice-Chair
Islamic Republic of Afghanistan	Vice-Chair
State of Palestine	Vice-Chair
Republic of Kazakhstan	Rapporteur

4. At the beginning of the meeting, His Excellency Ambassador Vefahan Ocak, Director General of the Cabinet and Senior Adviser to the OIC Secretary General delivered the statement of the OIC Secretary General, Prof. Ekmeleddin Ihsanoglu. He welcomed the participants, pointing out the importance of this meeting which is a continuation of the implementation of the provisions of the new Charter, including the establishment of a Committee of Permanent Representatives to help develop the work of the OIC and accompany it in the current phase as it charts its way towards universality. After it remained introverted for long decades, its global role has started to have a clear impact on events in the international arena.

He also pointed out the importance of clearly defining the tasks of the Committee so as to prevent overlapping between its tasks and those of the other organs in charge of preparing for the meetings of the Council of Foreign Ministers.

Finally, His Excellency expressed his wishes of full success for the meeting in carrying out its mission in continuation of the efforts of the structural reform of the Organisation represented in the establishment of the Committee of Permanent Representatives of the OIC.

5. H.E. Mr. Muhannad Abdulkarim Al Akluk, the Head of the Delegation of the State of Palestine and Chairman of the meeting, made a statement welcoming the participants and highlighting the importance of the meeting in realising Member States' desire to establish this Committee. He expressed thanks to H.E. the Secretary General for his statement, hoping that the deliberations of the meeting will lead to the aspired results with the collaboration of all participants, and that the outcome of the meeting will be submitted to the 40th Session of the CFM.
6. The meeting reviewed and adopted its draft agenda and work programme.
7. Pursuant to Resolution 5/39-ORG, the General Secretariat submitted to the meeting the two relevant documents (Report on the Structural Reform of the OIC General Secretariat and the Study on the Committee of Permanent Representatives). These documents were reviewed as follows:

(a) Report on the Structural Reform of the OIC General Secretariat:

The meeting started its discussion by reviewing the first document concerning the Report on the Structural Reform of the OIC General Secretariat. The deliberations resulted in the following:

- Extending thanks to the General Secretariat for submitting the report which was considered as an important historical presentation of the achievements realised.
- Proposal for elaboration of this study to make it a thorough analytical study with specific technical and structural proposals that would help provide ideas on the future development of the OIC and its organs.
- Recommendation that the study must include a SWOT analysis (strength, weakness, opportunities and threats) for development and addressing obstacles facing the Organisation, in order to make facts-based recommendations to overcome existing problems and thereafter adopt appropriate development recommendations.
- Possibility of providing specific proposals to seek assistance from specialized institutions to draw up development strategies.
- Mandate the General Secretariat to prepare a new concept paper covering specific areas of this report.

(b) Study on the Committee of Permanent Representatives to the OIC:

The meeting commenced consideration of this document and reviewed a set of observations, views and proposals that can be summarized as follows:

- The proposal being considered should not be taken to be a statute; majority opinion favoured that it should be regarded as a list of functions.
- There is consensus that the Rules of Procedure of OIC meetings should be applicable to the Committee of Permanent Representatives unless necessity warrants making special provisions to address specific situations.
- Operationalization of the committee is a collective demand for all member states and they are committed to seeing its structure finalized and enabled to commence its functions.
- It is important to agree on the legal qualification of the committee's nature and functions as a consultative committee offering advice and recommendations to the Council of Foreign Ministers and contributing to the preparation and crystallization of specific views in its area of competence.
- There was divergence of opinion on the number of meetings the committee can hold and the nature of those meetings. Conclusion was reached that the number of the committee's meetings be set at four regular meetings per year, one meeting every quarter, with the possibility of holding extraordinary meetings whenever the need for such arises, in accordance with the OIC Rules of Procedure.

After exhaustive discussions and exchange of views and perspectives on the structure of the paper presented by the General Secretariat, agreement was reached that the General Secretariat should be mandated to prepare a new paper containing elements formulated in line with the observations of member states and according to the following classification:

- **Definition of the Committee:**

It is one of the organs of the Organisation of Islamic Cooperation, in accordance with article 5 of the Charter; it is a meeting of member states at the level of permanent representatives. It carries out duties assigned to it by the Council of Foreign Ministers, in accordance with article 13 of the Charter.

- **Functions of the Committee:**

Several views were expressed. The delegation of the United Arab Emirates contributed a draft of the committee's functions. This was fine-tuned by the General Secretariat to reflect all the shades of opinion and discussions in the meeting. The most important items of the functions can be summarized as follows:

The Committee shall perform the following functions:

- Follow up implementation of resolutions and recommendations of the Council of Foreign Ministers

- Consideration of draft resolutions and recommendations on matters selected from the agenda of the senior officials and the Islamic Commission in light of discussions held at the meetings and presented at the upcoming meeting.”
- Present views on issues of common concern to member states.
- Coordinate among member states, the OIC and the General Secretariat on issues arising.
- Work as an expert group upon mandate by the Council of Ministers.
- Prepare necessary proposals for rationalization of resolutions.
- Work alongside the General Secretariat to discuss reports and studies requested by the Council of Foreign Ministers.
- Carry out duties assigned to it by the Council of Foreign Ministers.

Committee’s Work Methods:

- Within the framework of duties assigned to it, the Committee may propose the formation of specialized work groups when necessary.
- When proposing the formation of a specialized work group, the Committee shall ensure that the mandate of the work group, the duration of its work and other relevant details are proposed.
- The Committee shall hold its meetings on a quarterly basis (once every three months) with the possibility of holding extraordinary sessions whenever the need for such arises, in accordance with the OIC Rules of Procedure.

- **Rules of Procedure:**

The Rules of Procedure for OIC meetings shall be applicable to the Committee’s meetings where no provision in that regard exists in this list of functions.

8. The efforts, discussions, oral interventions and written observations made by member states representatives formed a basis and were constructive for enriching the study thereby making it focused to specify the theoretical and practical provisions for operationalizing the Committee.
9. The General Secretariat is mandated to re-draft the two documents to cover all items and proposals presented at the meeting and to circulate them to member states to pave the way for its re-consideration at a meeting set for this purpose.
10. In conclusion, the meeting expressed its gratitude to H.E. Professor Ekmeleddin Ihsanoglu, OIC Secretary General and the technical secretariat. It also recorded its appreciation for H.E. Mr Muhannad Abdulkareem Al Aklouk, chairman of the session for steering the meeting.

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***Report of The Secretary General on Review
of the Rules of Procedure OF OIC Meetings***

1. Pursuant to Resolution No. 9/38 – ORG on Review of the Rules of Procedure of Meetings of the Organisation of Islamic Cooperation, the General Secretariat prepared a concept on updating the rules of procedure of OIC meetings, taking into consideration the views of member states.
2. The first meeting of the Intergovernmental Group of Experts to review the Rules of Procedure held from 2 – 4 Jumada Thania 1433H (23 – 25 April 2012) recommended that a second meeting be held to finalize the review of the Rules of Procedure.
3. The Intergovernmental Group of Experts on Rules of Procedure of OIC meetings held its second meeting at the General Secretariat in Jeddah, Kingdom of Saudi Arabia from 3 – 4 Safar 1434 (16 – 17 December 2012) to finalize the review of the Rules of Procedure number: OIC/IGGE-2/RP/2012/DRAFT attached to the report of the meeting under no: OIC/IGGE-2/RP/2012/REP.FINAL.
4. I present this report to the 40th session of the Council of Foreign Ministers for appropriate decision.

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OIC/IGGE-2/RP/2012/REP/FINAL

*Report
of the 2nd Intergovernmental Group of Experts Meeting
Reviewing the Rules of Procedure of OIC Meetings*

Jeddah, Kingdom of Saudi Arabia

*03 – 04 Safar 1434h
(16 – 17 December 2012)*

- 6- The meeting discussed the amendment of the Rules of Procedure of OIC meetings starting with article 14. The discussions touched on the following issues:
- a) The participants exchanged views on whether it was necessary to elect members of the bureau for every meeting or to merely adopt the bureau elected by the Council of Foreign Ministers (CFM). Agreement was reached to adopt the bureau of the CFM for all meetings convened in the General Secretariat. For meetings convened outside the General Secretariat, a bureau should be elected.
 - b) The issue of quorum for meetings of intergovernmental groups of experts was raised. There were those who believed that the quorum must be formed. There was another view which held that there may not be a quorum since the meeting depends on the experience of a participating delegation on a particular issue and those views should be heard. Agreement was reached that the meetings should be open-ended without specifying a quorum.
 - c) The participants discussed at length the issue of preference for consensus for every resolution of the Council, pursuant to article 33 of the Charter. When consensus cannot be reached decision making will be by the vote of two-thirds of those present.
 - d) Discussion was held on the possibility of using languages other than the official languages in the CFM. After an exchange of views on this issue, the meeting concluded that another language may be used conditional upon the speaker providing an interpreter to one of the official languages, and that interpretation would be the one to be accredited by the Council.
 - e) The meeting agreed to develop a new mechanism for distribution and release of documents adopted by the meetings and to specify new timelines in order to facilitate the work, such as the use of electronic mail and adopting it as a quick way of distributing and releasing documents.
 - f) The participants explained that voting on procedural articles should be by simple majority, while voting on substantive issues should be by two-thirds of the members present. If there is a difference on the nature of articles as to whether they are substantive or procedural, recourse has to be made to the vote by a simple majority, after listening to the view of the General Secretariat in that regard.
 - g) Agreement was reached that the Rules of Procedure should apply to all meetings of the CFM that are not governed by their own Rules of Procedure.
 - h) During discussion on Rules of Procedure for meetings, a number of delegations opined that there was need to define simple majority and absolute majority.
 - i) A long discussion was held on the proposal by the Algerian delegation to include a paragraph in article 20 – adoption of decision and recommendations on resolutions establishing new structures or funds. Recommendation was made after the discussion that resolutions should be by consensus and in accordance with the Charter.

(Annex no. 1 Draft Rules of Procedure on OIC Council of Foreign Ministers meetings is under document no. OIC/IGGE-2/R.P./2012/DRAFT)

- 7- The meeting welcomed the proposal by the Arab Republic of Egypt emphasizing that regular consultation comprising the chair of the Islamic summit, the chair of the Council of Foreign Ministers and the General Secretariat will ensure proper preparation for OIC meetings and follow up of the implementation of their resolutions.
- 8- In conclusion, the meeting expressed gratitude to H.E. Professor Ekmeleddin Ihsanoglu, Secretary General of the OIC and to the General Secretariat. It also registered its appreciation for H.E. Mr Muhanad Abdulkareem El-Aklouk, chairman of the meeting for the excellent manner in which he steered the meeting.

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ORGANISATION OF ISLAMIC COOPERATION
GENERAL SECRETARIAT

ORGANISATION DE COOPERATION ISLAMIQUE
SECRETARIAT GENERAL



مَنْظَرُ التَّعَاوُنِ الْإِسْلَامِيِّ
الْأَمَانَةُ الْعَامَّةُ

Annex 1

OIC/IGGE-2/R.P/2012 DRAFT

**DRAFT RULES OF PROCEDURE OF
THE OIC COUNCIL OF FOREIGN MINISTERS**

**DRAFT RULES OF PROCEDURE OF
THE OIC COUNCIL OF FOREIGN MINISTERS**

RULE: 1 DEFINITIONS

1. These rules shall be called Rules of Procedure of the Council of Foreign Ministers and shall govern procedures for its convening and functioning.
2. These Rules shall apply to other OIC meetings, unless governed by their own rules adopted by the Council.
3. The same Rules may be applied to the Conference of Kings, Heads of State and Government where the Summit Conference adopts them in any of its sessions.
4. In these rules, the terms below shall be interpreted as follows:

ORGANIZATION:	The Organization of Islamic Cooperation (OIC)
MEMBER STATES:	The Member States of the OIC, in accordance with Article 3 of the Charter
CHARTER:	The Charter of the OIC
SECRETARY GENERAL:	The Secretary General of the OIC
COUNCIL:	The Council of Foreign Ministers of the OIC Member States or their officially-accredited representatives.
MEMBERS PRESENT AND VOTING:	Member States present and casting an affirmative or negative vote. Member States which abstain from voting are considered as not voting.
SIMPLE MAJORITY:	Is represented by half of the votes of Member States + 1
ABSOLUTE MAJORITY:	Is represented by half of the votes of Members Present and Voting + 1

RULE: 2 CONVENING OF THE COUNCIL

1. The Council shall be convened annually in an ordinary session, in the period from 1 April to the end of June, in any of the Member States, in accordance with the Council's resolution on hosting the meeting, subject to geographic rotation among regional groups.
2. In coordination with the host State, the Secretary General shall notify the Member States of the date of convening the Council at least three (3) months in advance, and sends out invitations.

3. The Member States shall submit to the General Secretariat the list of their participating delegations.
4. In the event that the host State is unable to host the Council, the Secretary General shall inform Member States accordingly. The Secretary General, in consultation with the Member States, may propose a new venue, preferably from the same geographic group. Otherwise the Council shall be convened at the General Secretariat headquarters, in Jeddah, on the same date originally determined by the Council or close by, in consultation and coordination with the headquarter State.
5. The host country may request the postponement of the Council meeting for a reasonable period in case of particular circumstances occurring after the Council's decision. On such an occasion, the Secretary General shall, in consultation with the Member States, set a new date for the Council meeting, unless objected to by two thirds of the Member States.

RULE: 3 QUORUM

1. Two thirds (2/3) of the Member States shall constitute the quorum for the meetings of the OIC. Before the start of the proceedings, the Chairman shall announce the presence of a quorum.
2. The quorum is not required for open-ended expert meetings, provided that invitations are sent with sufficient time prior to the date of the meeting.

RULE: 4 OPEN AND CLOSED SESSIONS

Council sessions, with exception to the opening and closing sessions, shall be held off *camera*. However, the Council may decide, by consensus, or failing such consensus, by a two-thirds of Members Present and Voting, to hold all or part of its proceedings in open sessions.

RULE: 5 EXTRAORDINARY MEETINGS

1. The Council shall meet in an extraordinary session at the request of a Member State or the Secretary General subject to the support of the Member State's Simple Majority.
2. The Secretary General shall inform the Member States of the date of the extraordinary meeting at least one (1) week in advance, unless otherwise decided by a Simple Majority.

RULE: 6 – ELECTION OF THE BUREAU

1. The Council Bureau shall be composed of the Chairman, three Vice-Chairmen, including the State of Palestine, in addition to the Rapporteur, and the Secretary General, with due consideration being given to the principle of equitable geographical representation.

2. The Council Chairmanship shall be assumed by the host country's Chief delegate, and in case of his absence from a meeting or any part thereof, one of the Vice- chairmen shall be designated to act as a substitute and shall, as such, have the same powers and duties as the Chairman.
3. The same composition of the Bureau during Council's session shall be applied to Council related organs meetings and other meetings provided they are not governed by specific rules. However, if a Council related meeting is held in a Member State other than the headquarter State, the Bureau shall be composed differently under the chairmanship of the host country.

RULE: 7 POWERS OF THE COUNCIL'S BUREAU

1. The Bureau shall decide on procedural matters relevant to the session's deliberations.
2. The Chairman of the Bureau shall be assisted by other members of the Bureau in conducting the session's proceedings, performing his tasks and exercising his competencies, including by chairing part of the session's meetings.

RULE: 8 PREPARATORY MEETINGS AND SPECIAL COMMITTEE

1. The following preparatory meetings shall be held at least one (1) month before the Council:
 - a) Islamic Commission for Economic, Cultural and Social Affairs (ICECS);
 - b) Permanent Finance Committee (PFC).
 - c) Senior Officials' Meeting (SOM);
2. The Council may set up a Special Committee to review and deliberate on certain issues during its session.

RULE: 9 DRAFT AGENDA:

1. The Secretary General shall prepare the draft agenda for regular sessions of the Council and circulate it, together with the necessary memoranda, documents and resolutions to the Member States, at least one (1) month before the preparatory meetings.
2. The draft agenda shall include:
 - a) The annual report of the Secretary General;
 - b) Items which the Islamic Summit decides to place on the Agenda of the Council;

- c) Reports and subjects referred to the Council by the competent Committees and Council preparatory meetings;
 - d) Items which the Council had decided at a preceding session to place on its agenda;
 - e) Issues, reports and data relating to the Organization, which the General Secretariat is required to submit to the Council for its consideration by virtue of the Organization's internal, administrative and financial rules and regulations;
 - f) Items proposed by a Member State and submitted at least forty five (45) days before the Council's meeting;
 - g) Items which the Secretary General deems as requiring the Council's consideration and which he submits to the Council at least forty five (45) days before the meeting;
 - h) Any other matter.
3. Any item proposed for inclusion in the agenda shall be accompanied by an explanatory note, background papers or a draft resolution.
 4. A Member State wishing to submit a draft resolution under any of the draft agenda items shall submit it to the General Secretariat at least two (2) weeks prior to the beginning of the Council's meeting to enable its translation and circulation to Member States.
 5. The provisional agenda and the supplementary list shall be submitted to the Council at every first session for approval after the opening of the session.

RULE: 10 DRAFT SUPPLEMENTARY AGENDA:

1. Any Member State or the Secretary General may request the inclusion of other items in the agenda at least fifteen (15) days before the date set for the opening of an ordinary session. Such items should relate to current events and be justified by an event which occurs after the statutory period. They must also be accompanied by an explanatory note.
2. Items submitted in accordance with paragraph 1 shall be communicated to Member States as part of a supplementary list and accompanied by explanatory notes and observations, at least ten (10) days before the opening of the session.
3. No substantive issues concerning political, organic or legal affairs may be proposed or discussed under the item "any other matter".

RULE: 11 AGENDA OF EXTRAORDINARY SESSIONS:

1. The Agenda of an extraordinary session shall only comprise the item(s) for which the session was convened, unless otherwise decided by the Council by a two-third (2/3) majority of Members Present and Voting.
2. The Palestine and Jerusalem issue shall remain a permanent item on the agenda of meetings of the Council.
3. The provisional agenda of an extraordinary session shall be communicated by the General Secretariat to the Member States at least five (5) days before the session is held.
4. The provisional agenda of an extraordinary session shall be communicated by the General Secretariat to the Member States together with the note relating to the convening of the session.

RULE: 12 FUNCTIONS OF THE SECRETARY GENERAL DURING THE COUNCIL'S SESSION AND PREPARATORY MEETINGS.

1. The Secretary General shall participate in all the work of the Council and affiliate Committees and shall present data, studies, and clarifications on the issues under consideration at all time. He may authorize one of his representatives to act on his behalf in this regard.
2. The Secretary General shall assume the task of organizing the secretarial work of the Council and its committees and preparing the minutes of its sessions.
3. The Secretary General shall coordinate the Council's work, in cooperation with the host country.

RULE: 13 CHAIRMAN'S TASKS AND DUTIES DURING THE DELIBERATIONS.

1. Taking into account the provisions of Article X of the Charter, each Member State may take part in the deliberations of the Council and its Committees as indicated in the present Rules of Procedure.
2. The Chairman shall preside over the deliberations of issues under consideration in accordance with the Agenda of the Council and, when necessary, may invite the Secretary General or his representative to make required clarifications, verbally or in writing on a given question under consideration.
3. The Chairman shall give the floor to speakers in the order in which the requests are made.

4. The Chairman assumes complete responsibility in steering the debates and ensuring order. During the discussion of any matter a State may raise a point of order. The point of order shall be immediately decided upon by the Chairman and the State may appeal his ruling. The appeal shall be immediately put to the vote and the Chairman's ruling shall stand unless overruled by a two-third (2/3) majority of the Members Present and Voting. The head of the delegation raising a point of order may not speak on the substance of the matter under discussion.
5. The Chairman may, during discussions, propose to the Council to set a limit on the time allocation and the number of interventions allowed for each Member State. The Chairman shall fix a time for closing the list of speakers.
6. The Chairman shall give any requesting Member State, the right to reply, once the list of speakers is exhausted.
7. The Chairman or his incumbent substitute shall not partake in the vote.

RULE 14- ENLISTING THE ASSISTANCE OF INSTITUTIONS OR EXPERTS

The Council may invite institutions or experts it considers competent to provide it with information upon the proposal of the Secretary General or any Member State, in accordance with the provisions of the Charter.

RULE 15- PROPOSALS

1. Proposals and amendments are normally submitted in writing by Member States to the Secretary General who shall ensure their circulation to the Member States.
2. No proposal shall be tabled for discussion or put to the vote at a session of the Council unless the text of the proposal has been circulated to Member States. However, the Chairman may, authorize the discussion or examination of a proposal even if the text of such a proposal has not been circulated.
3. Without prejudice to the provisions of Rule 20, any motion on the competence of the Council with regards to the adoption of a proposal submitted to it shall be put to the vote before voting on the concerned proposal and shall be adopted by Simple Majority.
4. A Member State may request the presentation of parts of a proposal or introduce amendments thereto to be voted upon separately.

RULE 16- POSTPONEMENT OR ADJOURNMENT OF THE SESSION, ADJOURNMENT OR CLOSURE OF DEBATE

1. The Chairman or any Member State may during the discussion of any matter propose adjournment or postponement of the session or postponement or closure of the debate on the issue under consideration.
2. No discussion of such motions shall be permitted. Instead, the Chairman tables them for adoption by consensus, failing that, by a two-third majority of the Members Present and Voting.

RULE 17- PRIORITY OF PROPOSALS

The following proposals shall have precedence, in the order named, over main proposals and draft resolutions:

- a) Suspension of meeting;
- b) Closure of meeting;
- c) Adjournment of debate on the item under consideration;
- d) Referral of any matter to one of the committees or to the Secretary General.

RULE 18- VOTING

1. Each Member State shall have one vote.
2. Member States may deliver statements to explain their vote either before or after the vote.
3. The Member State whose arrears in the payment of its financial contributions to the Organization, equal or exceed the amount of the contributions due from it for the two years preceding the session of the Council shall have no vote in the Council. The Council may, nevertheless, permit such a Member to vote if satisfied that failure to pay is due to conditions beyond the control of the Member State.

RULE 19- METHOD OF VOTING

Voting is normally conducted by show of hands or roll call if so requested by a Member State. If the Chairman believes that the first method does not show the majority clearly, names shall be called and the results of the voting shall be recorded in the session's report. Voting may be conducted by secret ballot at the request of two members and the agreement of two thirds (2/3) of the Members present and voting. No Member State shall obstruct the voting except for a point of order on the method of voting.

RULE 20- ADOPTION OF RESOLUTIONS AND RECOMMENDATIONS

1. All resolutions and recommendations shall be adopted by consensus, if consensus cannot be reached, they shall be put to the vote and shall be adopted by a two-third majority, except for those related to procedural matters which shall be adopted by a simple majority.
2. Resolutions establishing new OIC organs or funds shall be adopted by consensus, in accordance with the provisions of the Charter.
3. No proposal already decided on may be reconsidered at the same session unless otherwise decided by the Council with the approval of the Simple Majority.
4. The decision on whether the proposal or recommendation tabled is substantive or procedural is made by consensus. In case of disagreement, the opinion and interpretations of the General Secretariat shall be sought. If the disagreement persists, one of the two interpretations shall be adopted with Simple Majority.

RULE 21- ELECTION OF THE SECRETARY GENERAL AND ASSISTANT SECRETARIES GENERAL

1. The Council shall elect the Secretary General by consensus or by secret ballot in a closed session by a two-third majority of Members Present and Voting. The same shall be taken into account when renewing his mandate.
2. Geographical Groups shall, separately, select their candidate to the post of 'Assistant Secretary General' by consensus. If consensus cannot be reached, a secret ballot shall be held in one or two rounds within the Group. If no candidate obtains the majority, a secret ballot shall be held at the Council.

RULE 22- ABSTENTION AND RESERVATION

Any Member State may abstain from voting or make a reservation on a resolution or recommendation or on a part thereof. Reservations shall be read out upon announcement of the resolution or recommendation and shall be recorded in the report. This shall not apply to the provisions of article 29, paragraph 1 of the Charter. Reservation documents from Member States shall be deposited with the General Secretariat of the Organization.

RULE 23 – AMENDMENT OF PROPOSALS

1. If a State requests the amendment of proposals, the amendment shall be voted on first. When two or more amendments are moved to a proposal, voting shall first be done on the amendment the Chairman considers furthest removed in substance from the original proposal and then on the amendment next furthest, and so on until all the amendments have been put to the vote. If one or more amendments are adopted, the amended original proposal shall then be voted upon. A motion is considered an

amendment to the original proposal if it merely adds to, deletes from or revises part of the original proposal.

2. In case the Member State submitting the original proposal agrees to the amendment or amendments, it shall be considered as one proposal, and shall not, as such, require voting.

RULE 24 – REJECTION OF A PROPOSAL AND VOTING ON PARTS THEREOF

1. In the event of equal votes the Council may resubmit the proposal for another vote. If the vote ends in a tie the second time, the proposal shall be considered rejected.
2. Parts of any proposal shall be put to the vote separately when requested by the Chairman or a Member State. If the motion for division is objected to, that motion shall be voted upon.
3. If the motion of division is accepted, the parts of the proposal or amendment shall be put to the vote separately. The parts accepted shall then be put to the vote as a whole. If all operative parts of the proposal or amendment are rejected, it shall be considered rejected as a whole.

RULE 25 – LANGUAGES OF THE COUNCIL

1. The official languages of the Council shall be Arabic, English and French. Speeches made in any of the above languages shall be interpreted into the two other languages.
2. All documents presented to the Council for consideration shall be drafted in the official languages.
3. The records and reports of the Council shall be in the official languages.
4. A Member State may address the Council in a language other than the official languages provided that the speaker arranges the interpreting of his statement to one of the official languages.

RULE 26 – CIRCULATION OF RESOLUTIONS AND RECOMMENDATION

1. The General Secretariat shall make all necessary arrangements for the circulation to all Member States of the resolutions and recommendations of the Council and its Committees in the official languages within two (2) weeks after the end of the meeting.

2. Draft minutes and reports not adopted during the closing session shall be circulated to the Member States no later than two (2) weeks following the Council's session to enable them to communicate their amendments to the General Secretariat two (2) weeks from the date of their reception.
3. The final versions of the minutes and reports shall be circulated to all Member States after their adoption by the Secretary General, one (1) month after the end of the Council's session.
4. The General Secretariat and the Rapporteur shall ensure that the reports reflect the issues discussed and the general trends of deliberations.

RULE 27 – PUBLICATION OF RESOLUTIONS AND RECOMMENDATIONS.

The texts of resolutions and recommendations adopted by the Council or its Committees shall only be published or disseminated upon approval of the Chairman or the Secretary General unless otherwise decided by the Council.

RULE 28 – AMENDMENT OF RULES OF PROCEDURE

1. A request for the amendment, addition or deletion of any of the present rules may not be considered unless it is communicated to Member States at least four (4) months before its submission to the Council.
2. Substantive changes shall not be introduced to the proposed amendments referred to in the previous paragraph unless the relative text thereof is communicated to Member States at least two (2) months before submission to the Council.
3. Taking into account the procedures referred to in the two paragraphs above, the present rules of procedure shall be amended by a decision of the Council by consensus, failing which by approval of a two-third (2/3) majority of Members Present and Voting.

RULE 29 – ENTRY INTO FORCE

1. These Rules shall enter into force from the date of approval by the Council by consensus, or if consensus cannot be reached with a two-third (2/3) majority of Members Present and Voting.

Report of the Secretary General on the Request of the Cooperation Council of Turkic Speaking States (Turkic Council) for Observer Status

- 1- Article 3 of the Rules Governing Observer Status at the OIC provides that: “Observer status of the Organization of Islamic Cooperation may be granted as set forth by Article 4 of the OIC Charter in accordance with these Rules to applicants from:
 - a. Member States of the United Nations eligible for observer status under the provisions of the Charter and wishing to follow the activities of the Organization as Observers
 - b. International or regional intergovernmental organizations eligible for observer status under the provisions of the Charter and wishing to follow the activities of the Organization as Observers.”
- 2- The 38th session of the Council of Foreign Ministers held in Astana, Republic of Kazakhstan adopted Resolution No. 1/38-ORG on the Rules Governing Observer Status at the Organization of Islamic Cooperation.
- 3- Article 8 of the Rules of Observer Status at the OIC mandates the General Secretariat to circulate the applications for Observer Status to the Member States at least ninety days before the CFM, upon fulfilling the conditions stipulated above.
- 4- The General Secretariat received a request from the Cooperation Council of Turkic Speaking States (The Turkic Council) that fulfilled the requirements and it was circulated to member states under note verbale no. OIC/LEG-10(12)/2013/1149, dated 11/3/2013.
- 5- I present this report to the 40th session of the Council of Foreign Ministers for appropriate decision.

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Report of the Secretary General on the Accession of Non-Governmental Humanitarian Organizations to OIC Consultative Status

1- The General Secretariat received applications for accession to consultative status from the following non-governmental humanitarian organizations.

1. IHH Humanitarian Relief Foundation – Turkey
2. Qatar Charity – Qatar
3. Sheikh Eid Bin Muhammad Al Thani Charitable Association – Qatar
4. International Islamic Charitable Society – Kuwait
5. Arab Doctors Union – Egypt
6. Islamic Relief – Britain
7. Islamic Aid – Britain
8. Islamic Relief Agency – Sudan
9. Munazamat Dawa Islamiyah – Sudan
10. Al-Khair Foundation – Britain
11. Zamzam Charitable Foundation – Somalia
12. Al-Amn Charitable Work Foundation – Morocco
13. Peace and Development Humanitarian Foundation – Mali
14. Hashemite Jordanian Charitable Organisation – Jordan
15. Imam Khomeini Charitable Foundation – Iran
16. Zubair Charitable Foundation – Sudan

There are two organizations enjoying observer status: World Assembly of Muslim Youth (WAMY) and the International Islamic Charitable Organisation. The General Secretariat proposes that their status be changed to consultative status.

- 2- The General Secretariat screened applications presented and ensured that the applying organizations fulfill the requirements for consultative status in accordance with Resolution No. 2/39-ORG.
- 3- The General Secretariat dispatched the names of the applying organizations to their countries of domicile and has received replies from the countries that they are registered officially and that they have no objections to granting them consultative status.

- 4- Given that the organisations have fulfilled the requirements in accordance with the resolution, the Secretary General recommends that these organizations be granted OIC consultative status in accordance with relevant resolutions.

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***Report of the Secretary General on Memorandum of Understanding
Between the OIC and the Parliamentary Union of OIC Member States***

- 1- In response to the invitation of the OIC Secretary General, the Secretary General of the Parliamentary Union of OIC Member States visited the OIC General Secretariat on 22 January 2007 and held an official meeting which agreed that a Memorandum of Understanding between the two sides should be signed, in line with the Ten-Year Program of Action adopted by the 3rd Extraordinary Islamic Summit held in Makkah Al-Mukarramah, Kingdom of Saudi Arabia in December 2005.
- 2- The Parliamentary Union of OIC Member States has had an observer status at the OIC since 2000.
- 3- Following several deliberations and communications agreement was reached to adopt the text of the Memorandum of Understanding on cooperation between the OIC General Secretariat and the Parliamentary Union of OIC Member States attached to this report.
- 4- I present this report to the 40th session of the Council of Foreign Ministers for appropriate decision.

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***Memorandum of Understanding on Cooperation
Between the General Secretariat of the Organization of Islamic
Cooperation (OIC) and the General Secretariat of the Parliamentary
Union of the OIC Member States (PUIC)***

Proceeding from the common goals pursued by the Organization of Islamic Cooperation (OIC) and the Parliamentary Union of the OIC Member States (PUIC) and the importance of consolidating the bonds of unity and solidarity among Member States in serving their common interests in the international arena;

Desirous of coordinating their efforts and activities with a view to promoting confidence and encouraging friendly relations, mutual respect and cooperation among Member States and between them and other states of the world;

Desirous of promoting the role of the two parties in safeguarding the noble Islamic values of peace, compassion, tolerance, equality, justice and human dignity as well as in publicizing the various aspects of Islamic civilization;

Willing to advance the work of the two parties in promoting human rights, fundamental freedoms, good governance, the rule of law, and consolidating peace based on justice in Member States in accordance with their constitutional and legal systems;

Aware of the role of the OIC in consolidating the bonds of solidarity among the governments of Member States and the role of the PUIC in promoting mutual understanding among their people;

Convinced of the importance of cooperation among the governments of Member States and the representatives of their parliaments through the two parties concerned in countering the serious challenges facing Member States and curbing the attempts to impose cultural, political and economic hegemony upon them;

Determined to achieve harmony and rapprochement between the governmental vision and the parliamentary vision concerning various issues and forging a common position about these issues in the various international forums and quarters;

In implementation of the goals of the two parties in the domains of cooperation and coordination with all organizations to strengthen cooperation and coordination among Member States in various fields;

The two parties have agreed as follows:

I – Coordination and Consultation

The two parties agree to pursue an approach of continuous coordination and consultation regarding all issues of common interest and to identify the working mechanisms for this coordination and consultation through the following:

- Inviting each other to attend and deliver a statement in their respective meetings, conferences and seminars.
- Including a permanent item on their respective agendas allowing each other to deliver a speech or a statement in their regular conferences.
- Holding an annual meeting to coordinate positions between the two parties.
- Establishing a joint committee from both parties that will meet annually to follow up the implementation of the agreement and coordinate positions.
- The OIC Secretary General and the PUIC Secretary General shall establish contact as necessary for consultation about the ways and means to address issues and problems.

II – Exchange of Information and Documents

The two parties agree to:

- Exchange the communiqués and resolutions adopted by the two parties and their organs, and to make every possible effort - in accordance with their regulations - to implement these communiqués and resolutions.
- Provide each other with their publications and studies.

III - Joint Conferences and Seminars

The two parties agree to hold joint conferences, seminars and events concerning all issues and subjects of interest to the Muslim world, particularly as regard:

- Legislative coordination among Member States.
- Islamic cooperation and solidarity in humanitarian domain.
- Cooperation to advance sustainable development in Member States.
- Combating terrorism, organized crime, illicit drug trafficking, corruption and money laundering.
- Promoting dialogue and understanding among cultures and civilizations.
- Preserving the historical and Islamic identity of the Islamic holy places, particularly in al Quds Al Sharif.
- Security and stability in Member States.

IV - Mutual Obligations Concerning the Implementation of Joint Activities

The two parties agree that:

- The Joint Annual Meeting shall identify the joint activities (conferences, seminars and events).
- The parties shall sign a separate executive agreement for all activities carried out within the framework of cooperation between them. The agreement shall contain all the relevant technical, financial and administrative details.

V- General Provisions

- a. The present MOU for Cooperation between the General Secretariat of the OIC and the General Secretariat of the PUIC shall take effect for two years renewable automatically.
- b. In the case that any party wishes to amend any article of the present Memorandum of Understanding or to discontinue it, shall inform the other party six months prior to the effective date of the proposed amendment or discontinuation. In any case, the discontinuation of the present Memorandum of Understanding shall not affect the completion of any ongoing joint activity carried out by the two parties.
- c. The two parties undertake to fulfill the obligations arising from the present MOU.
- d. The present MOU shall enter into force after its adoption by the OIC Council of Foreign Ministers and the PUIC.
- e. Any disagreement on the interpretation or implementation of any article of the present MOU shall be settled amicably. All languages are equally authentic.
- f. The present Memorandum of Understanding is done in three copies in Arabic, English and French.

Done on / /2013

**The Secretary General of The
Organization of Islamic Cooperation**

**The Secretary General of The Parliamentary
Union of the OIC Member States**

Prof. Dr. Ekmeleddin IHSANOGLU

Prof. Dr. Mahmud Erol KILIC