

ADMINISTRATIVE AND FINANCIAL RESOLUTIONS



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AMENDMENTS TO THE RULES AND REGULATIONS OF THE SESRTCIC, ANKARA PROPOSED BY THE GENERAL SECRETARIAT.

RESOLUTION No. 1/11-AF

THE REPORT OF THE FINANCE CONTROL ORGAN OF THE ORGANIZATION OF THE ISLAMIC CONFERENCE ON THE CLOSING ACCOUNTS OF THE SECRETARIAT GENERAL FOR THE FINANCIAL YEAR ENDING 30TH JUNE, 1979

The Eleventh Islamic Conference of Foreign Ministers meeting in Islamabad, Islamic Republic of Pakistan, from 2-7 Rajab, 1400 H. (17-22 May, 1980)

HAVING EXAMINED the first Report of the Finance Control Organ on the Closing Accounts of the General Secretariat for the Financial Year ending 30th June, 1979; and

IN VIEW of the assurances given by the General Secretariat that it will take necessary administrative steps to follow the comments made by the Financial Control Organ.

DECIDES to accept it.

RESOLUTION No. 2/11-AF

THE CONTRIBUTIONS OF THE REPUBLIC OF MALDIVES AND THE ISLAMIC FEDERAL REPUBLIC OF THE COMOROS TO THE BUDGET OF THE ORGANIZATION

The Eleventh Islamic Conference of Foreign Ministers meeting in Islamabad, Islamic Republic of Pakistan, from 2-7 Rajab, 1400 H (17-22 May, 1980)

HAVING REVIEWED the special circumstances motivating the Republic of Maldives and the Islamic Federal Republic of the Comoros to request postponement of the payment of their contributions towards the Budget of the General Secretariat of the Organization of the Islamic Conference and its Subsidiary Organs:

DECIDES in the spirit of Islamic brotherhood to approve the postponement for one financial year, and to reiterate its request to the General Secretariat to have the situation reviewed on merit and in the light of international practices, by the Permanent Finance Committee in their Budget Session for presentation to the Twelfth Islamic Conference of Foreign Ministers.

RESOLUTION No. 3/11-AF

THE BUDGET OF THE GENERAL SECRETARIAT OF THE ORGANIZATION OF THE ISLAMIC CONFERENCE FOR THE FINANCIAL YEAR 1980-81

The Eleventh Islamic Conference of Foreign Ministers meeting in Islamabad, Islamic Republic of Pakistan, from 2-7 Rajab, 1400 H (17-22 May, 1980)

HAVING REVIEWED the draft Budget for the Financial Year 1980-81 submitted by the General Secretariat of the Organization of the Islamic Conference;

NOTING that the proposed budget for the Financial Year 1980-81, amounting to US Dollar 6,207,243, represents the minimum anticipated requirements of the General Secretariat:

APPROVES the budget of the General Secretariat of the Organization of the Islamic Conference for the Financial Year 1980-81;

DECIDES the financing of the budget as follows:
US Dollar 4,500,000 contributions of Member States.
US Dollar 1,707,243 proceeds of arrears of contributions from Member States.

US Dollar 6,207,243

RESOLUTION No. 4/11-AF

ARREARS OF CONTRIBUTIONS OF MEMBER STATES TO THE BUDGET OF THE GENERAL SECRETARIAT OF THE ORGANIZATION OF THE ISLAMIC CONFERENCE

The Eleventh Islamic Conference of Foreign Ministers meeting in Islamabad, Islamic Republic of Pakistan, from 2-7 Rajab, 1400 H. (17-22 May, 1980)

HAVING REVIEWED the acute financial difficulties facing the General Secretariat and its subsidiary Organs resulting from the non-payment of contributions by some Member States:

URGES all Member States concerned to expedite the payment of the arrears so as to enable the General Secretariat and its subsidiary Organs to carry out their duties effectively;

DIRECTS the Permanent Finance Committee to give immediate attention to the issue of arrears and to propose to the Twelfth Islamic Conference of Foreign Ministers measures to persuade Member States to honor their obligations;

INVITES all the distinguished delegates to the Eleventh Islamic Conference to act as delegates of the Organization of the Islamic Conference in explaining the financial stringency, now faced by the Organization, to their respective governments.

RESOLUTION No. 5/11-AF

PROPOSED AMENDMENTS TO THE REGULATIONS FOR THE PERSONNEL OF THE GENERAL SECRETARIAT OF THE ORGANIZATION OF THE ISLAMIC CONFERENCE

The Eleventh Islamic Conference of Foreign Ministers meeting in Islamabad Islamic Republic of Pakistan, from 2-7 Rajab, 1400 H. (17-22 May, 1980)

HAVING EXAMINED the proposals submitted by the General Secretariat of the Organization of the Islamic Conference to amend the Staff Regulations pertaining to children's Education Grant and Health care:

DECIDES TO APPROVE the amendments as follows:

a) CHILDREN'S EDUCATION GRANT.

RULE VII, Para. 6(a) Unless otherwise provided, the General Secretariat may pay Children's school/college tuition fees as education allowance, for not more than three children, to

eligible staff members equivalent to 75% of the total cost on condition that not more than 10% of the staff member's basic annual salary is spent on each child;

6(b) The General Secretariat shall pay economy class air fare for not more than three children of a staff member, studying outside the country of his posting, to visit their parents once every year, or alternatively, for one of the parents to visit the children once every two years, but not in the year of home leave passage, provided the claim for air fare in either case does not exceed the air fare between the home country of the staff member and the Headquarters of the Organization.

(b) HEALTH CARE.

The Organization shall cover medical treatment for:

a) Staff Members of the Organization posted outside the Headquarters country on duty and their families living with them.

b) Staff Members of the Organization delegated on official duty outside the Headquarters country.

c) Staff Members of the Organization on home leave and their families living with them unless free medical care is available in their home country.

d) Children of Staff Members studying outside the country of the parent's posting provided that the Organization's liability shall be in accord with the regulations applicable to the Staff Member.

APPROVES the financial implication of US Dollar 40,000 resulting from the above amendments to the budget of the General Secretariat for financial year 1980-81. This amount shall be added to the figure of US Dollar 1,707,243 expected to be realized from recovery of arrears, raising the total budget figure to US Dollar 6,247,243.

RESOLUTION No. 6/11-AF

THE BUDGET OF THE STATISTICAL, ECONOMIC AND SOCIAL RESEARCH AND TRAINING CENTER FOR ISLAMIC COUNTRIES IN ANKARA FOR THE FINANCIAL YEAR 1980-81

The Eleventh Islamic Conference of Foreign Ministers meeting in Islamabad, Islamic Republic of Pakistan, from 2-7 Rajab, 1400 H. (17-22 May, 1980)

HAVING REVIEWED the Center's draft budget for the Financial Year 1980-81 amounting to US Dollar 1,062,330:

APPROVES the budget for the Center for the Financial Year 1980-81;

DECIDES the financing of the budget as follows;

US Dollar 902,330 - From contributions of Member States at the same rate of contribution that applies to the budget of the General Secretariat of the Organization of the Islamic Conference.

US Dollar 160,000 - from voluntary contributions and proceeds of arrears of contributions from Member States.

US Dollar 1,062,330.

RESOLUTION No. 7/11-AF

THE BUDGET OF THE ISLAMIC CENTER FOR VOCATIONAL TRAINING AND RESEARCH IN DACCA FOR FINANCIAL YEAR 1980-81.

The Eleventh Islamic Conference of Foreign Ministers meeting in Islamabad, Islamic Republic of Pakistan, from 2-7 Rajab, 1400 H. (17-22 May, 1980)

HAVING REVIEWED the budget of the Center for Financial Year 1980-81 amounting to US Dollar 4,754,000:

APPROVES the budget for the Center for the Financial year 1980-81;

DECIDES the financing of the budget as follows;

US Dollar 713,000 - from contributions of Member states at the same rate of contribution that applies to the budget of the General Secretariat of the Islamic Conference.

US Dollar 4,041,000 - from Grants and Donations.

US Dollar 4,754,000.

APPROVES the recommendation of the Permanent Finance Committee regarding the adjustments made by the Center in the Center's budget for the fiscal year 1979-80.

RESOLUTION No. 8/11-AF

THE BUDGET OF THE RESEARCH CENTER FOR ISLAMIC HISTORY, ART AND CULTURE IN ISTANBUL FOR THE FINANCIAL YEAR 1980-81.

The Eleventh Islamic Conference of Foreign Ministers meeting in Islamabad, Islamic Republic of Pakistan, from 2-7 Rajab, 1400 H (17-22 May, 1980)

HAVING REVIEWED the budget of the Center for the Financial Year 1980-81 amounting to US Dollar 562,521.00, inclusive of the sum earmarked for the special program amounting to US Dollar 80,000:

APPROVES the budget for the Center for the Financial Year 1980-81, to be financed by contributions from Member States at the same rate of contribution that applies to the Budget of the General Secretariat of the Organization of the Islamic Conference.

RESOLUTION No. 9/11-AF

THE REPORTS OF THE PERMANENT FINANCE COMMITTEE

The Eleventh Islamic Republic of Islamic Conference of Foreign Ministers meeting in Islamabad, Pakistan, from 2-7 Rajab, 1400 H. (17-22 May, 1980)

HAVING EXAMINED the Reports of the Permanent Finance Committee:

DECIDES to accept them.

RESOLUTION No. 10/11-AF

AMENDMENTS TO THE RULES AND REGULATIONS OF THE SESRTCIC, ANKARA PROPOSED BY THE GENERAL SECRETARIAT.

The Eleventh Islamic Conference of Foreign Ministers meeting in Islamabad, Islamic Republic of Pakistan, from 2-7 Rajab, 1400 H. (17-22 May, 1980)

HAVING EXAMINED the amendments proposed by the General Secretariat of the Organization of the Islamic Conference to the Rules and Regulations of the SESRTCIC, Ankara;

HAVING NOTED that these amendments were approved by the Board of Directors of the Center and the Commission for Economic, Social and Cultural Affairs at its meeting held, in Conakry, in January 1980,

NOTING that the proposed amendments to the Rules and Regulations of the SESRTCIC, Ankara, conform to the Charter of the Organization of the Islamic Conference:

DECIDES TO APPROVE the amendments as follows;

A. INTERNAL REGULATIONS.

RULE II, PARA 1.

The Center will have a General Assembly composed of one representative from each of the member states, the Director of the Center and a representative of the General Secretariat.

RULE III, PARA 1.

The Center will have a Board of Directors, comprising ten members elected by the General Assembly, the Director and a Representative of the General Secretariat.

RULE III, PARA 3.

'A Representative of one of the member states is elected as Chairman of the Board of Directors for the period of his mandate which can be renewed for another term. The Board of Directors will meet at least twice a year of which one meeting will be in Turkey'.

RULE III. PARA 4.

'The Board of Directors exercises technical control of the activities of the Center. It will, however, approve, in particular, its action program and annual report. It will scrutinize its budget and submit it for the consideration of the Permanent Finance.

Committee of the Organization of the Islamic Conference, and for the approval of the Islamic Conference

RULE IV, PARA 3.

'The Director of the Center is appointed by the Secretary General in accordance with Article 6, Paragraph 2 of the Charter of the Organization of the Islamic Conference and in accordance with Rule IV of the Statute of the Personnel of the Organization of the Islamic Conference.

RULES IV, PARA 4.

a) The Assistant Directors, as well as the other personnel of the Center, are appointed by the Secretary General on proposal from the Director of the Center and on the basis of an equitable geographical distribution of the vacancies amongst member states.

b) In accordance with Rule XVII of the Statute of the Personnel of the Organization of the Islamic Conference, the Director may propose to the Secretary General termination of the services of a staff member for incompetence or inability to assume functions or for reasons which would have barred him from appointment had they become known earlier.

RULE IV, PARA 5.b

'to appoint, for a limited period of time, consultants or experts, and their auxiliary staff within the limits of staff provided in the budget as approved by the Conference'.

RULE IV, PARA. 5. c

'to take disciplinary action against a staff member in accordance with the Rules and Regulations of the Organization of the Islamic Conference in case of a serious act of indiscipline or noncompliance with the Rules and Regulations and given instructions'.

RULE IV, PARA 5.e

'to ensure that the rights and prerogatives of the Personnel of the Center are protected in the most country as well as in other member States during the performance of their duties'.

RULE V, PARA 1. b

'the three Assistant Directors shall be appointed from different member countries other than the country to which the Director of the Center belongs'.

B. REGULATIONS FOR PERSONNEL

RULE II, PARA 1.

'the staff of the Center will be considered as international officers. They shall perform their duties with due regard to the objectives and interests of the Center and their conduct shall conform to the principles of integrity and impartiality required for their work'.

A. INTERNAL REGULATIONS.

RULE VII.

'the Director shall be responsible for the funds of the Center, and their disbursement according to the provisions of these Regulations as well as the Financial Regulations for the Organization of the Islamic Conference in so far as they are relevant to the center'.

B. REGULATIONS FOR THE PERSONNEL.

RULE III, PARA 3.

'In determining salary scales for posts, the Center shall follow the salary scales of the General Secretariat'.

RULE IV, PARA 1.

'The Secretary General, on the recommendation of the Director, shall appoint the Center's staff in accordance with the Regulations of the Center'.

RULE IV, PARA 2.g

'Special qualifications will be required for appointment to certain professional posts and these qualifications will be determined by the Director of the Centre'.

RULE IV, PARA 3.b

'The Assistant Directors shall be appointed by the SECRETARY GENERAL ON THE RECOMMENDATION OF THE DIRECTOR OF THE CENTER for a period of three years in accordance with the Regulations'.

RULE VI, PARA 5.

'A regular staff member may in exceptional cases be granted a loan equivalent to a month's salary repayable within six months from the date of receipt of the loan WITHOUT ANY loss accruing to the Center'.

RULE VIII, PARA 1.

'A staff member appointed for a period of one year or more shall be eligible for air passage for himself and his family'.

RULE VIII, PARA 3.

'Subject to paragraph (1) of this rule, the CENTER shall bear the transportation expenses not exceeding US Dollar 2,500/- for luggage and furniture'.

RULE XI, PARA 1.

'Subject to the limit of fifteen days, the Center shall observe official holidays of the host country in addition to the anniversary of the Center'.

RULE XI, PARA 5.a

'A regular staff member shall be entitled to a Leave for Pilgrimage for a maximum period of 25 days, once during his service with the Centre'.

RULE XIV, PARA I.a

'In the interest of work a post may be abolished or the number of employees reduced upon a decision from the Secretary General'.

C. FINANCIAL REGULATIONS

RULE II, PARA 1.

'The Director shall be solely responsible for the funds of the Center, and their disbursement'.

RULE VI, PARA 4.a

'The Director may accept donations provided the purpose thereof conforms to the Center's objectives and activities'.

RULE VI, PARA 1.c

'THE GENERAL SECRETARIAT IN CONSULTATION WITH THE DIRECTOR shall determine the date on which the Center is to submit its Closing Accounts and Budget to the FINANCIAL CONTROL ORGAN OF THE ORGANIZATION before being submitted to the Conference'.

RULE VIII.

FINANCIAL CONTROL ORGAN.

'The realization of the effective control over the revenues and expenses of the Center to ensure that financial operations and accounting records have been maintained in accordance with the established Financial Rules and Regulations shall be accomplished by the FINANCIAL CONTROL ORGAN in accordance with the practice observed in the General Secretariat'.