

# **REPORT AND RESOLUTIONS ON ADMINISTRATIVE AND FINANCIAL AFFAIRS**

## [REPORT OF THE ADMINISTRATIVE AND FINANCIAL AFFAIRS COMMITTEE RESOLUTION NO. 1/15-AF](#)

ON THE REPORT OF THE MEETING OF THE OIC PERMANENT FINANCE COMMITTEE HELD IN JEDAH FROM 4-8 MUHARRAM, 1405H (29 SEPTEMBER - 3 OCTOBER, 1984) AND THE REPORT OF THE OIC FINANCE CONTROL ORGAN ON THE FINAL ACCOUNTS OF THE GENERAL SECRETARIAT AND ITS SUBSIDIARY ORGANS FOR THE FINANCIAL YEAR ENDED 30 JUNE, 1983.

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ON THE BUDGET OF THE STATISTICAL, ECONOMIC AND SOCIAL RESEARCH AND TRAINING CENTRE FOR ISLAMIC COUNTRIES, ANKARA FOR FINANCIAL YEAR 1984/85

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ON THE BUDGET OF THE ISLAMIC CENTRE FOR TECHNICAL AND VOCATIONAL TRAINING AND RESEARCH, DHAKA, FOR FINANCIAL YEAR 1984/85

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ON THE BUDGET OF THE ISLAMIC FOUNDATION FOR SCIENCE, TECHNOLOGY AND DEVELOPMENT, JEDDAH FOR FINANCIAL YEAR 1984/85

[RESOLUTION NO. 11/15-AF](#)

ON THE BUDGET OF THE INTERNATIONAL COMMISSION FOR THE PRESERVATION OF THE ISLAMIC CULTURAL HERITAGE FOR FINANCIAL YEAR 1984/85

[RESOLUTION NO. 12/15-AF](#)

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**REPORT OF THE ADMINISTRATIVE AND FINANCIAL AFFAIRS COMMITTEE**

IN THE NAME OF ALLAH THE MERCIFUL, THE COMPASSIONATE

The Administrative and Financial Committee of the Fifteenth Islamic Conference of Foreign Ministers, met in Sanaa on 26 and 27 Rabiul Awal 1405H (19-20 December, 1984) to examine the items referred to it by the Plenary Committee of the 15th ICFM.

The meeting of the Committee was opened by Mr. Mohiuddin Ahmed, in his capacity as member of the delegation of Bangladesh which had hosted the 14th ICFM in Dhaka, Bangladesh. In accordance with the convention of such OIC meetings, he proposed the name of H.E. Mr. Ali Ahmad Al-Khader, Counsellor at the Ministry of Foreign Affairs of the Government of the Yemen Arab Republic, to preside over the meeting of the Administrative and Financial Affairs Committee, as the representative of the host country. Mr. Ahmad highlighted the many important posts H.E. Mr. Ali Ahmad Al-Khader had held in his Government and his long experience, which eminently qualified him to conduct the deliberations of the Committee to a successful conclusion. The proposal was adopted by acclamation.

H.E. Mr. Ali Ahmad Al-Khader, then took over the Chair.

Mr. Ibrahim Sory Soumah, delegate of the Republic of Guinea and Mr. Mohammed Hassan Tawab, delegate of Syrian Arab Republic were elected Vice-Chairmen. Mr. Mohiuddin Ahmad was elected Rapporteur in his capacity as member of the delegation of Bangladesh - the host of the previous ICFM.

The General Secretariat was represented at the Committee by Mr. Abdel Mottaleb Babay, Director of Administrative and Financial Affairs.

The Committee reviewed the items listed in its Agenda and having duly examined and discussed them, adopted the following recommendations:

I . REPORT OF THE MEETING OF THE PERMANENT FINANCE COMMITTEE OF THE OIC HELD IN JEDDAH FROM 4 TO 8 MUHARRAM 1405H (29 SEPTEMBER TO 3 OCTOBER 1984).

The Committee having discussed the report and the observations included therein adopted it with some amendments.

II . FIFTH REPORT OF THE FINANCE CONTROL ORGAN OF THE OIC ON THE FINAL ACCOUNTS OF THE GENERAL SECRETARIAT AND ITS SUBSIDIARY ORGANS FOR THE FINANCIAL YEAR ENDED 30 JUNE, 1983.

Firstly: The Committee having discussed the report and the observations included therein, recommended the following:

1. That the report of the Finance Control Organ on the Final Accounts of the General Secretariat and its Subsidiary Organs for the Financial Year ended 30 June, 1983, be adopted.
2. That the General Secretariat and its Subsidiary Organs comply with the observations and recommendations included in the report of the Finance Control Organs.
3. After discussing the report of the Finance Control Organ and the Permanent Finance Committee in respect of the conversion of the salaries and allowances of the personnel of the General Secretariat in Jeddah, from U.S. Dollars to Saudi Riyals, as currently practiced, decided that:

That the current rate of conversion i.e. SR.4.50 to the US Dollar shall cease to be applied as of 31st December 1984.

Considering that the application of the present market rate of exchange i.e. SR.3.5 to the US Dollar would adversely affect the personnel of the Secretariat in respect of salaries and allowances, the Committee decided that the personnel shall continue to receive the same emoluments, and that the balance resulting from the different rates of exchange shall be paid as a differential to maintain their incomes at the present amounts provided that this differential shall be applied as of 1st January, 1985.

Secondly: Having discussed the recommendation of the Finance Control Organ and the Permanent Finance Committee to set up an ad-hoc Technical Committee to review and revise the Financial Regulations and the Staff Regulations, the Administrative and Financial Affairs Committee decided to appoint a Committee consisting of Experts on the subject from the following Member States:

United Arab Emirates  
Kingdom of Saudi Arabia  
People's Republic of Bangladesh  
Malaysia  
Republic of Senegal  
Republic of Mali  
A representative of the OIC General Secretariat.

It was pointed out by the Chairman of the Committee on the advice of the General Secretariat that the Member States would bear the expenses of their experts.

The Secretariat was requested to approach the Institute of Public Administration of the Kingdom of Saudi Arabia to make a comprehensive study on the existing OIC Regulations and to make recommendations in the form of a working paper to be submitted to the Ad-hoc Committee.

Thirdly: Considering the report of the Finance Control Organ and the Permanent Finance Committee, in regard to the domestic staff at the residences of the Secretary General and the Assistant Secretaries General, the Committee decided that only one driver and two domestic helps shall be assigned to the service of the Secretary General and one driver and one domestic help to the service of each Assistant Secretary General; Such assignments shall be effected on a temporary basis pending the amendment of the current Regulations.

### III. BUDGET OF THE OIC GENERAL SECRETARIAT FOR FINANCIAL YEAR 1984/85

Having discussed the budget of the General Secretariat, the Committee recommended that the budget of US\$9 million for Financial Year 1984/85 be adopted as recommended by the Permanent Finance Committee and financed in the following manner:

US\$ Seven million -in mandatory contributions

US\$ Two million - in donations.

The Committee recommended that no new posts be created, and only promotions of exceptional nature be considered, pending improvement of financial position of the Secretariat. The Committee expects that this recommendation be observed.

The Committee urged Member States which have contributions in arrears to settle such arrears as soon as possible. The Committee expressed deep concern over the cases of non-payment of mandatory contributions, which currently total approximately US\$15 million, a fact that seriously affects the work of the OIC Secretariat and its subsidiary organs.

With regard to the arrears of the Arab Republic of Egypt, the Egyptian delegate indicated that his Government was committed to paying its mandatory contributions including arrears with the exception of those relating to the period during which its membership was suspended.

The Committee expressed deep concern at the observations contained in the Fifth Report of the Finance Control Organ with regard to the OIC New York Office and urged the General Secretariat to send two members of the Finance Control Organ to New York with the purpose of making a report on the financial and administrative conditions in the said office to the Permanent Finance Committee.

### IV. BUDGET OF THE STATISTICAL, ECONOMIC AND SOCIAL RESEARCH AND TRAINING CENTRE FOR ISLAMIC COUNTRIES ANKARA, FOR FINANCIAL YEAR 1984-85

The Committee recommended approval of the budget amounting to US \$ 2,400,000 to be financed as follows:

US \$ 2.000.000 -in mandatory contributions;

US \$ 400, 000 -in donations

V. BUDGET OF THE ISLAMIC CENTRE FOR TECHNICAL AND VOCATIONAL TRAINING AND RESEARCH, DHAKA, FOR FINANCIAL YEAR 1984-85.

The Committee recommended approval of the budget of the Centre which amounts to US \$ 5 million to be funded as follows:

US \$ 2,200,000- from mandatory contributions;  
US \$ 2,800,000- from donations;

VI. BUDGET OF THE RESEARCH CENTRE FOR ISLAMIC HISTORY, ART AND CULTURE, ISTANBUL, FOR FINANCIAL YEAR 1984-85.

The Committee recommended approval of the budget of the Centre in the amount of US \$ 1,500,000 to be financed as follows:

US \$ 1,320,000 - from mandatory contributions  
US \$ 180,000 - from donations.

VII. BUDGET OF THE ISLAMIC CENTRE FOR THE DEVELOPMENT OF TRADE, CASABLANCA, FOR FINANCIAL YEAR 1984-85.

The Committee recommended approval of the budget of the Centre amounting to US \$ 2 million to be funded as follows:

US \$ 1 million- from mandatory contributions  
US \$ 1 million- from donations;

VII. BUDGET OF THE ISLAMIC FOUNDATION FOR SCIENCE, TECHNOLOGY AND DEVELOPMENT (IFSTAD) FOR FINANCIAL YEAR 1984-85

The Committee recommended approval of the budget of the Foundation, amounting to Saudi Riyals 7,275,709 to be funded from the Foundation's own resources and donations from Member States and financial institutions.

IX. BUDGET OF THE INTERNATIONAL COMMISSION FOR THE PRESERVATION OF THE ISLAMIC CULTURAL HERITAGE, ISTANBUL, FOR FINANCIAL YEAR 1984-85.

The Committee recommended approval of the budget totalling US \$ 900,000.00 to be totally financed by mandatory contributions of Member States.

X. BUDGET OF THE ISLAMIC FIQH ACADEMY FOR FINANCIAL YEAR 1984-85

Having discussed the budget as recommended by the Council of the Islamic Fiqh Academy. along with the recommendations of the Permanent Finance Committee to submit the budget direct to the Foreign Ministers Conference the Committee approved the budget of the Academy at US \$ 2 million. The Committee, however, decided that this budget being the first one for the Academy which requires many initial expenditures, shall not be quoted as a precedent in future.

## XI. SCALE OF ASSESSMENT OF THE MANDATORY CONTRIBUTIONS OF MEMBER STATES TOWARDS THE BUDGET OF THE OIC GENERAL SECRETARIAT AND ITS SUBSIDIARY ORGANS

The Committee approved the revised rates for the assessment of Member States shares as recommended by the General Secretariat and the Permanent Finance Committee based on a study by the Ankara Centre; the new rates shall come into force as of Financial Year 1984-85.

The delegate of the Sultanate of Brunei expressed reservations on the rate of contribution for its country.

XII. The draft resolution on the establishment of a Committee of experts on the functioning of the Organization of the Islamic Conference sponsored by Bangladesh, Indonesia, Malaysia, Maldives, Niger, Oman, Pakistan, Saudi Arabia, Sierra Leone, Tunisia and Turkey was discussed and adopted by the Committee

XIII. At the conclusion of the deliberations, the Chairman of the Committee expressed deep satisfaction at the spirit of cooperation and Islamic brotherhood that prevailed throughout its proceedings. He also commended the constructive spirit which characterized the discussions and the positive role of the delegates which contributed to these positive results.

He also thanked the staff of the General Secretariat, the translator's and the interpreters for their cooperation and hard work and the assistance they rendered to the Committee in its work. The delegates supported the observations of the Chairman by applause.

Finally, the Committee expressed its deep thanks to its Chairman) H.E. Mr. Ali Ahmed Al-Khader, its Vice-Chairmen, Mr. Ibrahim Sorry Soumah and Mr. Mohammed Hassan Tawab and its Rapporteur Mr. Mohiuddin Ahmed for their commendable work.

## **RESOLUTIONS ON ADMINISTRATIVE AND FINANCIAL AFFAIRS**

### **RESOLUTION NO. 1/15-AF**

**ON THE REPORT OF THE MEETING OF THE OIC PERMANENT FINANCE COMMITTEE HELD IN JEDAH FROM 4-8 MUHARRAM, 1405H (29 SEPTEMBER - 3 OCTOBER, 1984) AND THE REPORT OF THE OIC FINANCE CONTROL ORGAN ON THE FINAL ACCOUNTS OF THE GENERAL SECRETARIAT AND ITS SUBSIDIARY ORGANS FOR THE FINANCIAL YEAR ENDED 30 JUNE, 1983.**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having reviewed the report of the OIC Permanent Finance Committee on the meeting it held in Jeddah from 4 to 8 Muharram 1405H (29 September - 3 October 1984) and the Fifth Report of the Financial control Organ on the final accounts for the OIC General Secretariat and its subsidiary organs for the Financial Year ended 30 June, 1983,

Having taken note of the observations and recommendations made by the Permanent Finance Committee on the report of the Finance Control Organ,

Having also noted the assurances of the General Secretariat that it will take account of the observations of the Finance Control Organ and carry out its recommendations,

1. Approves the report of the Permanent Finance Committee as amended;
2. Approves the Fifth Report of the Finance Control Organ;
3. Instructs the General Secretariat to carry out the recommendations contained in these two reports.

#### **RESOLUTION NO. 2/15-AF**

#### **ON THE ARREARS OF CONTRIBUTIONS OF MEMBER STATES TO THE BUDGET OF THE OIC GENERAL SECRETARIAT AND ITS SUBSIDIARY ORGANS**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Recognizing the role assumed by the Organization of the Islamic Conference through the General Secretariat, at both the Islamic and the international levels, with a view to consolidating the foundations of Islamic solidarity and upholding Islamic causes,

Taking into consideration the acute financial difficulties facing the General Secretariat and its subsidiary organs as a result of the delay of some Member States in paying their contributions or of the non-payment of such contributions,

1. Urges Member States to pay their contributions to the budgets of the General Secretariat and its subsidiary organs, as promptly as possible and on a regular basis so that they can continue to perform their tasks;
2. Appeals to Member States which have delays in the payment of their contributions to settle such arrears;
3. Instructs the Secretary General to follow up the implementation of this resolution and to make a report thereon to the next session of the Ministerial Council.

#### **RESOLUTION NO. 3/15-AF**

#### **ON THE RATE OF EXCHANGE OF THE US DOLLAR TO THE SAUDI RIYALS APPLICABLE TO THE SALARIES AND ALLOWANCES OF THE STAFF OF THE GENERAL SECRETARIAT**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having taken cognizance of the recommendations and observations contained in the Report of the Permanent Finance Committee and the Fifth Report of the Finance Control Organ with regard to the rate of exchange of the US Dollar to the Saudi Riyals as applied to the salaries and allowances of the staff of the General Secretariat in Jeddah,

Having examined the matter from all its angles and aspects,

1. Approves the use of the rate of exchange currently applied in respect of the salaries and allowances of the staff of the General Secretariat in Jeddah until the end of December 1984;
2. Fixes the rate of exchange of the US Dollar in respect of the salaries and allowances of the staff of the General Secretariat in Jeddah at 4.50 Saudi Riyals.
3. Decides that the different between the rate of the US Dollar as currently applied (4.50 Saudi Riyals) and the rate of the Dollar as fixed in paragraph ( ) above shall be entered under the item of currency differentials provided that the operation shall not entail any increase or decrease in the salaries and allowances of the staff of the General Secretariat in Jeddah;
4. Determines that this Resolution shall be effective as of 1st January 1985.

#### **RESOLUTION NO. 4/15-AF**

#### **ON THE ESTABLISHMENT OF AN EXPERT COMMITTEE TO REVIEW THE FINANCIAL REGULATIONS AND THE STAFF REGULATIONS OF THE OIC GENERAL SECRETARIAT**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having taken cognizance of the report of the Permanent Finance Committee on its latest meeting in Jeddah and the Fifth Report of the Financial Control Organ with respect to the need to amend the Financial Regulations and the Staff Regulations of the Organization,

1. Requests the General Secretariat to entrust the Institute of Public Administration in the Kingdom of Saudi Arabia with the task of preparing draft Administrative and Financial Regulations for the General Secretariat;
2. Commissions an Expert Committee to examine the draft Regulations to be prepared by the Institute of Public Administration prior to their submission to the next session of the Ministerial Council. This Committee shall consist of the following States:

United Arab Emirates  
Kingdom of Saudi Arabia  
Bangladesh  
Malaysia  
Senegal  
Mali.



3. Directs the General Secretariat to take appropriate action for the implementation of this resolution.

#### **RESOLUTION NO. 5/15-AF**

##### **ON THE BUDGET OF THE GENERAL SECRETARIAT OF THE ORGANIZATION OF THE ISLAMIC CONFERENCE FOR FINANCIAL YEAR 1984/85**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having reviewed the budget proposals of the OIC General Secretariat for Financial Year 1984/85,

Having taken note of the recommendations of the Permanent Finance Committee, Noting that the proposed budget estimates represent the expected expenditures which the General Secretariat needs to effect in order to perform its functions and pursue the implementation of the numerous tasks assigned to it,

Approves the budget of the OIC General Secretariat for the Financial Year 1984/85, which amounts to 9 million US Dollars, to be financed as follows:

US\$7,000,000 from the mandatory contributions by Member States  
US\$2,000,000 from donations.

#### **RESOLUTION NO. 6/15-AF**

##### **ON THE BUDGET OF THE STATISTICAL, ECONOMIC AND SOCIAL RESEARCH AND TRAINING CENTRE FOR ISLAMIC COUNTRIES, ANKARA FOR FINANCIAL YEAR 1984/85**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having reviewed the proposed budget estimates of the Statistical, Economic and Social Research and Training Centre for Financial Year 1984/85,

Approves the budget of the Statistical, Economic and Social Research and Training Centre for Islamic Countries, Ankara, for Financial Year 1984/85, which amounts to US\$2,400,000, to be financed as follows:

US\$2,000,000 from mandatory contributions by Member States  
US\$ 400,000 from donations.

#### **RESOLUTION NO. 7/15-AF**

##### **ON THE BUDGET OF THE ISLAMIC CENTRE FOR TECHNICAL AND VOCATIONAL TRAINING AND RESEARCH, DHAKA, FOR FINANCIAL YEAR 1984/85**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having reviewed the proposed budget estimates of the Islamic Centre for Technical and Vocational Training and Research Dhaka for Financial Year 1984/85,

Having noted the recommendations of the Permanent Finance Committee,

Approves the budget of the Islamic Centre for Technical and Vocational Training and Research, Dhaka, for Financial Year 1984/85, which amounts to US\$5 million to be covered as follows:

US\$2,200,000 from mandatory contributions by Member States

US\$2,800,000 from donations and grants-in-aid by Member States and financial institutions.

#### **RESOLUTION NO. 8/15-AF**

#### **ON THE BUDGET OF THE RESEARCH CENTRE FOR ISLAMIC HISTORY, ART AND CULTURE IN ISTANBUL FOR FINANCIAL YEAR 1984/85**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having reviewed the proposed budget estimates of the Research Centre for Islamic History, Art and Culture in Istanbul for Financial Year 1984/85,

Having noted the recommendations of the Permanent Finance Committee,

Approves the budget of the Research Centre for Islamic History, Art, Culture in Istanbul for Financial Year 1984/85 amounting to US\$1,500,000 to be financed as follows:

US\$1,320,000, from mandatory contributions by Member States

US\$1,180,000 from donations.

#### **RESOLUTION NO. 9/15-AF**

#### **ON THE BUDGET OF THE ISLAMIC CENTRE FOR THE DEVELOPMENT OF TRADE, CASABLANCA, FOR FINANCIAL YEAR 1984/85**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having reviewed the proposed budget estimates of the Islamic Centre for the Development of Trade, Casablanca, for Financial Year 1984/85,

Having noted the recommendations of the Permanent Finance Committee,

Approves the budget of the Islamic Centre for the Development of Trade, Casablanca, for Financial Year 1984/85 amounting to US\$2,000,000 to be financed as follows:

US\$1,000,000 from mandatory contributions by Member States

US\$1,000,000 from donations.

### **RESOLUTION NO. 10/15-AF**

#### **ON THE BUDGET OF THE ISLAMIC FOUNDATION FOR SCIENCE, TECHNOLOGY AND DEVELOPMENT, JEDDAH FOR FINANCIAL YEAR 1984/85**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having reviewed the proposed budget estimates of the Islamic Foundation for Science, Technology and Development for Financial Year 1984/1985,

Having taken cognizance of the recommendations of the Permanent Finance Committee,

Approves the budget of the Foundation totaling 7,275,709 Saudi Riyals to be financed from the Foundation's own sources and from donations by Member States and other institutions.

### **RESOLUTION NO. 11/15-AF**

#### **ON THE BUDGET OF THE INTERNATIONAL COMMISSION FOR THE PRESERVATION OF THE ISLAMIC CULTURAL HERITAGE FOR FINANCIAL YEAR 1984/85**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having reviewed the proposed budget estimates of the International Commission for the Preservation of the Islamic Cultural Heritage for Financial Year 1984/85,

Having taken cognizance of the recommendations of the Permanent Finance Committee,

Approves the budget of the International Commission for the Preservation of the Islamic Cultural Heritage for Financial Year 1984/85 amounting to 900,000 US Dollars (Nine hundred thousand) to be financed entirely from mandatory contributions by Member States,

### **RESOLUTION NO. 12/15-AF**

#### **ON THE BUDGET OF THE ISLAMIC FIQH ACADEMY FOR FINANCIAL YEAR 1984/1985**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having reviewed the proposed budget estimates of the Islamic Fiqh Academy for Financial Year 1984/1985;

Having taken cognizance of the report of the Council of the Islamic Fiqh Academy,

Bearing in mind that this is an institutional budget which must not be used as a basis for the consideration of the next budget,

Approves the budget of the Islamic Fiqh Academy for Financial Year 1984/85 amounting to US\$2,000,000 to be financed entirely from mandatory contributions by Member States.

## **RESOLUTION NO. 13/15-AF**

### **ON THE ASSESSMENT OF THE MANDATORY CONTRIBUTIONS OF MEMBER STATES TO THE BUDGET OF THE GENERAL SECRETARIAT AND ITS SUBSIDIARY ORGANS**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having reviewed the proposals submitted by the General Secretariat for the assessment of the rates of the mandatory contributions of Member States to the budget of the General Secretariat and its subsidiary organs,

Having taken cognizance of the recommendations of the Permanent Finance Committee,

Approves the aforesaid proposals of the General Secretariat which shall be effective as of the beginning of Financial Year 1984/85.

## **RESOLUTION NO: 14/15-AF**

### **ON THE ESTABLISHMENT OF A COMMITTEE OF EXPERTS OF THE FUNCTIONING OF THE ORGANIZATION OF THE ISLAMIC CONFERENCE**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Recalling Resolution No.1/4-EF(IS) adopted by the Fourth Islamic Summit Conference on the Plan of Action to Strengthen Economic Conference Among Member States,

Recognizing the importance of improving the effectiveness and efficiency of the OIC General Secretariat and all the subsidiary organizations, institutions and centers established under OIC auspices so as to ensure full responsiveness to the aspirations of Member States,

Also recalling Resolution No.10/13-AF adopted by the Thirteenth Islamic Conference of Foreign Ministers which authorizes the Secretary General to convene a meeting of a small committee of Government Experts to study the working of all subsidiary organizations, institutions and centers established under the OIC auspices with a view to coordinating their work, removing any duplication of work and making recommendations for improving their effectiveness,

Noting with appreciation the efforts contributed by the Secretary General and his predecessors for the expansion of the activities and role of the Organization and its General Secretariat over the years,

1. Decides to enhance the effectiveness and efficiency of the OIC General Secretariat as well as all the subsidiary organizations, institutions and centers established under OIC auspices;
2. Re-emphasizes the importance of reviewing the priority programmes in all the sectors of the Plan of Action as an integral element of the effective functioning of the Organization in its efforts to strengthen cooperation among Member States;
3. Invites the Standing Committee established by the Third Summit Conference to formulate in accordance with Resolution No.1/4-EF(IS) adopted by the 4th Islamic Summit Conference priority programmes in all sectors of the Plan of Action with a view to assigning to the

General Secretariat, the subsidiary organizations, institutions and centers established under OIC auspices appropriate tasks for the implementation of the Plan of Action and related priority programmes;

4. Decides to recompose the group of Government Experts established pursuant to Resolution No.10/13-AF so as to include only highly qualified experts nominated by Member Countries to consider ways and means to coordinate the work of the OIC General Secretariat and all subsidiary bodies, institutions and centers established under OIC auspices and also to assess and review the functions and performance of these bodies with a view to enhancing their effectiveness and efficiency, and to submit its recommendations to the 16th ICFM;

5. Further invites the Standing Committees on the completion of the work of the Expert Committee to periodically assess, review and appraise the work and performance of the General Secretariat as well as all subsidiary organizations, institutions and centers established under the auspices of the OIC with a view to ensuring prompt and effective implementation of the tasks assigned to these bodies;

6. Calls upon the General Secretariat as well as all subsidiary organizations, institutions and centers established under OIC auspices to extend fullest cooperation and support to the group;

7. Decides further that pending the conclusion of the work of the group of highly qualified experts, no consideration shall be given to the establishment of new institutions under the auspices of the OIC, nor expansion of the staff.

## **RESOLUTION NO: 15/15-AF**

### **ON THE NEW YORK OFFICE**

The Fifteenth Islamic Conference of Foreign Ministers held in Sanaa, Yemen Arab Republic, from 25 to 29 Rabiul Awal 1405H (18-22 December, 1984),

Having taken cognizance of the observations made in the report of the Permanent Finance Committee and the report of the Financial Control Organ with regard to the New York Office,

1. Decides to defer the endorsement of the report of the Permanent Finance Committee in respect of the New York Office, pending the receipt of the reply regarding the measures taken by both the General Secretariat and the New York Office with regard to the observations made by the Finance Control Organ;

2. Decides to send a Committee consisting of two members of the Finance Control Organ to New York to make a detailed report to the Permanent Finance Committee on the administrative and financial conditions of the New York Office.

## **STATUTE OF THE ISLAMIC CEMENT ASSOCIATION**

### **PREAMBLE**

The Governments of the Member States of the Organization of the Islamic Conference,

Believing in the desire of the Member States to strengthen their economic capabilities and linkages in order to improve the standards of living of their people;

Desirous of attaining the ultimate objective of industrialization and initiating a comprehensive programme to intensify the benefits derived from commercial and economic relations to the full extent of the growing capacities to meet each other's requirements on the basis of reciprocal advantages and mutual benefit;

Recalling the Islamabad Declaration on Industrial Cooperation among the Islamic countries which favoured the establishment of a Cement Association among the Islamic countries;

Convinced that an appropriate institutional machinery has to be evolved to strengthen cooperation in the field of cement industry;

Agree to the establishment of the Islamic Cement Association and the adoption of this Statute;

Declare their complete readiness to put into effect this Statute in letters and spirit; and Express their sincere desire to exert every effort for the attainment of its aims and objectives.

## **DEFINITIONS**

The "Association" means the Islamic Cement Association established by this Statute;

"Member States" means Member States of the Organization of the Islamic Conference;

"Members" means associations or agencies dealing with production, and/or consumption and/or trade in the field of cement industry which are Members of the Association;

"General Assembly" means the General Assembly of the Association;

"Executive Committee" means the Executive Committee of the Association;

"President" means the President of the Association;

"General Secretary" means the General Secretary of the Association;

"Auditor" means a person who is qualified and authorized to practice as such in the Member State.

## **NAME**

### **Article 1**

The name of the Association is "Islamic Cement Association" (ICA), hereinafter referred to as the Association.

## **HEADQUARTERS**

### **Article 2**

The headquarters of the Association shall be in the Republic of Turkey.

### **Article 3**

The Association shall have a juridical personality, and shall enjoy the privileges and immunities in the host country which are granted to the Headquarters of the Organization of the Islamic Conference in Jeddah, The host country shall undertake the necessary legal measures to extend these privileges.

## **OBJECTIVES**

### **Article 4**

The Association shall endeavour to contribute to and coordinate the efforts of the Member States in attaining close cooperation in the field of cement industry and work for the maximum utilization of their resources and potentials in this sector, with the ultimate objective of attaining their collective self-reliance in the cement industry.

The Association shall also work furthering the interest of its members by providing sound counsel for the development of their cement industry, and to protect their interests in international forums dealing with cement matters.

To achieve these objectives, the Association shall:

Develop a system involving the collection, dissemination and exchange of information in the areas of cement production, consumption, and trade in order to make recommendations to the Members to overcome problems and difficulties faced in these areas.

Study and analyse economic and technical questions directly or indirectly affecting the cement industry. For this purpose, among others, the Association may organize symposiums, seminars, workshops and businessmen's forums.

Organize intensive training programmes in the field of cement for the Members; support the activities of the existing and encourage the establishment of research and development centers and training institutes in the Member States.

Make efforts to develop cement and cement-related industries in order to minimize the dependence of Members on non-member countries by providing and promoting technical assistance among Members covering investment planning, feasibility studies, engineering work, management and plant operation.

Evolve recommendations for the promotion and expansion of trade of cement and cement-related items.

Assist the Members in locating sponsors for their cement-related projects by, among others, preparing the necessary project documents.

Endeavour to establish common standards in the production of cement among Islamic countries comparable to international standards specifications.

## **MEMBERSHIP**

## **Article 5**

Membership will be opened to the association or the agency dealing with cement as designated by the Member States.

Other national bodies in the Member States, such as those dealing with research and development and trade of cement, may be accepted as Associate Members without voting rights upon a decision of the General Assembly.

Permanent Observer status may be granted to regional institutions dealing with cement in the Islamic world.

## **ORGANIZATION**

### **Article 6**

The structure of the Association comprises:

- The General Assembly.
- The Executive Committee.
- The Secretariat.
- Any other' organs/sub-committees that the Association may establish.

## **THE GENERAL ASSEMBLY**

### **Article 7**

All Members are represented in the General Assembly. Each Member shall have one vote. The Associate Members and Permanent Observers are entitled to attend the meeting and participate in the discussions but without voting rights. The representatives of the General Secretariat of OIC, and the Islamic Chamber of Commerce (ICCICE), the Statistical, Economic and Social Research and Training Centre (SESRTCIC), the Islamic Centre for Development of Trade (ICDT), and the Islamic Development Bank (IDB) shall be ex-officio members of the General Assembly without voting rights.

The General Assembly shall meet once a year at a place and time decided by it.

The attendance of majority of the Members shall be required to reach the quorum.

Resolutions shall be adopted by majority of Members present, and in case of tie the President will cast the deciding vote.

Extraordinary meetings of the General Assembly may be convened upon the request of any member, or the President, subject to the approval of one-third of the Members of the Association. Decisions of extraordinary meetings, which may be convened to discuss crucial matters such as suspension and termination of membership, amendments to the Statute, and dissolution of the Association, will be taken by two-third majority.

### **Article 8**



The General Assembly is the highest decision-making organ of the Association. Falling within its purview are:

Determination of the General Policy of the Association in accordance with the relevant provisions of this Statute and attainment of its aims and objectives.

Adoption of the international rules and regulations of the Association and deciding on questions of procedures and other related matters.

Election of the President, the Vice-President, and the Members of the Executive Committee.

Appointment of the Secretary General, the Assistant Secretary General, and the Auditors.

Approval of the annual budget and audited accounts.

Approval of the annual work programme and the annual report concerning the Association's activities.

Invite as observers, international and regional organizations to the meetings of the Association.

#### **Article 9**

The President is elected for three years. He is eligible for -re-election only once.

#### **Article 10**

The President is the Chief Executive of the Association. In this capacity, he:

Represents the Association in the fulfillment of its objectives.

Takes decisions in matters of urgency. However, such decisions shall be submitted to the next session of the General Assembly for endorsement.

Supervises the Secretariat on behalf of the Executive Committee.

Chairs the meetings of the Executive Committee.

#### **Article 11**

The Vice-President is elected for a period of three years. He is eligible for re-election only once.

#### **Article 12**

In the absence of the President, the Vice-President shall exercise all his functions.

### **THE EXECUTIVE COMMITTEE**

#### **Article 13**

The Executive Committee is the executing organ of the Association, and as such it shall:

Implement the decisions of the General Assembly.

Prepare the draft agenda for the meetings of the General Assembly.

Supervise the work of the Secretariat.  
Submit the annual report, annual budget, and the audited accounts to the General Assembly.  
Fulfill other functions delegated to it by the General Assembly.  
Receive and recommend to General Assembly applications for Membership and Associate Membership to the Association.

#### **Article 14**

The Executive Committee shall be composed of the President, and nine members elected by the General Assembly for a period of two years on the basis of equitable geographical representation. The Vice-President and the General Secretary of the Association shall be non-voting members. The representatives of the General Secretariat of OIC, the Islamic Chamber of Commerce (ICCICE), SESRTCIC, ICDT, and IDB shall also be non-voting ex-officio members.

The Executive Committee shall meet at least twice a year under the Chairmanship of the President, or in his absence under the Chairmanship of the Vice-President.

The attendance of two-third of the members will be required to reach the quorum.

Resolutions shall be adopted by simple majority of the members present and in case of tie the President shall cast the deciding vote.

#### **THE SECRETARIAT**

##### **Article 15**

The Secretariat shall perform, among others, the following duties:

Implement the work programme of the Association.  
Submit the draft budget, audited accounts, and annual report on the activities of the Association to the Executive Committee.  
Prepare draft agenda for the meetings of the Executive Committee.

##### **Article 16**

The Secretariat of the Association shall be headed by the General Secretary. The General Secretary shall be appointed for a period of four years by the General Assembly. He is eligible for re-election only once.

The General Secretary, in the performance of his duties:

Shall appoint the staff of the Secretariat according to the staff regulations of the Association based on rules and regulations in vogue for similar agencies of the OIC;

ii) May communicate with government authorities, national and international organizations in all matter falling within the competence of the Association;

iii) Shall also consult experts on questions falling within the competence of the Association;

iv) Shall endeavour to promote close relations, including periodical consultations and exchange of information, with concerned specialized agencies of the OIC.

#### **Article 17**

There shall also be an Assistant General Secretary General appointed by the General Assembly for a period of four years. He is eligible for re-election only once.

### **RELATIONS WITH THE ISLAMIC CHAMBER**

#### **Article 18**

The Association shall establish close linkage with the Islamic Chamber of Commerce, Industry and Commodity Exchange for periodical consultations and concerted action especially in the field of joint ventures.

### **FINANCIAL RESOURCES AND THE BUDGET**

#### **Article 19**

The budget of the Association shall be financed by:

Admission fee of US Dollars 3000 (Three thousand) payable only once.  
Annual minimum membership fee of US \$3000 (three thousand) by each Member covering the actual quantum of tonnage (production plus import) handled up to 1 million tons. A complementary membership fee will be charged calculated on the basis of US \$2 (two) per 1000 tons of the actual quantum of tonnage exceeding 1 million tons.  
Donations and voluntary contributions from members and from other sources within the OIC framework.  
Receipts for services rendered.

### **WITHDRAWAL FROM MEMBERSHIP**

#### **Article 20**

The General Assembly, by two-third majority of the total members, may suspend or terminate the membership of a Member of the Association.

### **STATUTE OF THE ISLAMIC STATES TELECOMMUNICATIONS UNION (ISTU)**

ANNEX TO RESOLUTION NO.17/15-E  
ON REPORT ON THE THIRD EXPERT GROUP MEETING  
ON COOPERATION IN THE FIELD OF TELECOMMUNICATIONS

#### **PREAMBLE:**

The Member States of the Organization of the Islamic Conference;

Guided by the objectives of the Organization as stipulated in its Charter;

Convinced of their desire to develop and promote cooperation among themselves in the economic, social, cultural, scientific and religious fields, and to mobilize their economic resources and the available capabilities to the optimum in order to fulfill this desire;

Recognizing that telecommunications is an important element of this cooperation, and that development of telecommunication links and communications will lead to progress and contribute to the general welfare of the Member States to their mutual interest and benefit;

Anxious to establish a sound and efficient structure for the telecommunications networks as a foundation for improving local and international communications to enable their peoples to get better acquainted with each other;

Appreciating the important recommendations of the Third Islamic Summit Conference and the Islamic Conference of Foreign Ministers to ensure cooperation and coordination in the field of telecommunications;

Approve the Statute of the Islamic States Telecommunications Union;

Declare their complete readiness to put the Statute into effect in letter and spirit; and

Express their sincere wish to exert every effort to achieve its aims and objectives.

## **DEFINITIONS**

The following words as mentioned throughout the Statute shall mean the following:

1. "The Statute": The Statute of the Islamic States Telecommunications Union.
2. "The Union": The Islamic States Telecommunications Union.
3. "The General Assembly": The General Assembly of the Union.
4. "The Executive Board": The Executive Board of the Union.
5. "Members": The States which sign and ratify this Statute.
6. "The Organization": The Organization of the Islamic Conference.

## **Article 1: Establishment of the Union.**

A Union is hereby established, within the Organization's framework, to deal with telecommunications affairs, as a specialized organ. The Union shall enjoy the status of a full legal personality. Its Headquarters will be in the Islamic Republic of Pakistan.

## **Article 2: Objectives of the Union**

The Union aims at achieving the following objectives:

To promote Islamic solidarity in the telecommunications field;

To ensure self-sufficiency, integration and coordination among Member States in the telecommunications area, as much as possible.

To protect the Members' interests within similar international organizations and forums, by all possible means, and to provide advice, consultancy and suggested solutions in matters referred by the Members;

To propose plans, undertake studies and pursue research with a view to develop and modernize telecommunications according to advanced international technical and technological standards;

To extend all possible assistance to the Members for training manpower and establishing centers and institutes specializing in telecommunications;

To make the maximum possible use of the manpower, expert services and training facilities available in the Member States;

To expedite the modernization of the technical methods and operation works, and offer the available technical and technological services to upgrade the standard of services in the Member States;

(viii) a) To continue encouraging the use of the Arabic alphabet and Arabic language as an official language, besides English and French, in all similar international forums and conferences;

b) To encourage, as much as possible, the use of the Arabic alphabet in telecommunications among the Member States;

(ix) To encourage the Members to set up industries for manufacturing telecommunications equipment and material; and to coordinate the Members' endeavours towards the technical, technological and economic integration of such industries;

(x) To encourage effective participation by Member States and coordination of their positions in the regional, international and other conferences relating to telecommunications;

(xi) To develop cooperation among members in establishing telephones, telegraph, telex, data and other telecommunications services, and to enhance telecommunications networks, as well as to ensure the complementary of ground and space networks through coordination with similar regional and international organizations.

(xii) Pursue any other task which is of interest and mutual benefit to the Members in the field of telecommunications, and the general objectives of the Union.

### **Article 3: Immunities and Privileges**

The provisions of the Agreement on Immunities and Privileges of the Organization shall apply to all the organs, Conferences and Committees of the Union, to the Members' representatives to that Union, and to the Union's staff.

### **Article 4: Membership**

The Union shall be composed of the Member States of the Organisation who sign and ratify the present Statute',<sup>1</sup>

### **Article 5: Organs of the Union**

The Organs of the Union shall be:-

- a)The General Assembly
- b)The Executive Board
- c)The Secretariat General.

### **Article 6:The General Assembly**

#### a)Composition and Meetings

The General Assembly is the highest authority in the Union. It consists of all the Union's Members represented by high-level delegates having specialized experience; The General Assembly shall hold an ordinary session once every 3 years. Its extraordinary sessions may be held at the request of any Member or the Director General with the approval of two-thirds of the members. Quorum for any session shall consist of a majority of the Members.

Each Member shall be entitled to one vote.

The General Assembly shall adopt its resolutions on ordinary matters by a simple majority, and on other matters by a two-third majority.

The General Assembly shall hold its meetings in the Headquarters of the Union. It may also hold its meetings outside the Headquarters at the invitation of any Member.

#### b)Powers and Duties of the General Assembly

Elect the President and the vice-President.

Elect the Executive Board on the basis of equitable geographic distribution.

Elect the Director General and his Assistant in accordance with the present Statute and upon the proposals and recommendations of the Members.

Draw-up the general policy which would ensure the achievement of the Union's objectives. Work-out the Union's by-laws.

Establish the financial policy and general programme of the Union.

Adopt recommendations, resolutions and reports, and approve the agreements which the Union may enter into with the States and other Organizations

Deal with cases in which a Member does not honour his obligations towards the Union.

Review the activities and work of the Executive Board.

### **Article 7 The Executive Board**

#### a) Composition and Meetings

The Executive Board shall be composed of 11 Members elected by the General Assembly, on the basis of equitable geographic distribution, for a three year period renewable once.

The Director General of the Union and a representative of the General Secretariat of the Organization would also be Members of the Executive Board but without voting powers.

The Executive Board shall meet least once a year. It shall elect a Chairman and a Vice-Chairman at each ordinary session.

The Executive Board may hold extraordinary session at the request of a Union Member, and with the approval of four Board members, or at the request of the Director General.

The Executive Board shall be responsible to the General Assembly. It has the full power to implement the resolutions and recommendations issued by the General Assembly with the purpose of realizing the Union's objectives.

The Executive Board shall adopt its decisions on ordinary matters by a simple majority, and on other matters by a two-third majority.

The Executive Board may set up adhoc ordinary Committees as it deems necessary.

#### b) Powers and Duties of the Executive Board

Take measures required for the implementation of the general policies drawn-up by the General Assembly.

Prepare all the necessary regulations and instructions for the smooth running of the Union's activities and follow-up their execution.

Consider the reports of the Union's Secretariat General on its activities, and submit them to the General Assembly with appropriate recommendations.

Approve the Union's annual budget in the light of the rules and basis laid by the General Assembly.

Approve the Union's annual closing accounts.

Specify the necessary rules for auditing the Union's accounts, and appoint a Chartered Accountant for such an auditing.

(vii) Delegate to the Director General any of its duties and responsibilities.

(viii) Prepare the agenda and documents for the meetings of the General Assembly.

The Executive Board may invite observers or guests to attend its meetings without voting rights.

### **Article 8: The Union's Secretariat**

1. The General Secretariat of the Union shall be composed of a Director General responsible for its overall management, as Assistant Director General, and a number of staff members who are to be appointed by the Director General with due regard to their capabilities, integrity and the principle of equitable geographic distribution.

2. The Director General, in exercise of his duties, will be responsible to the Executive Board.

#### A. Election of the Director General

The Director General shall be elected by the General Assembly in coordination with the Secretary General of the Organization for a term of 3 years, renewable by one term only.

The Director General shall be a Muslim national of one of the Member States, and should be highly qualified in telecommunications.

The Assistant Director General shall be elected on the same terms and conditions laid down for the election of the Director General.

#### B. Powers and Duties of the Director General.

Implementation and supervision of the general policy of the Union and the resolutions adopted by the General Assembly and the Executive Board.

Administrative and technical supervision of the staff, and follow-up of the activities of the Union.

Preparation of the annual draft budget and its submission, along with the final accounts, to the Executive Board.

Presentation of reports on the Union's activities to the General Assembly and the Executive Board.

Carrying out studies and research in accordance with the resolutions and recommendations of the General Assembly and the Executive Board.

Preparation of the annual work plan and its submission to the Executive Board.

Preparatory work of various conferences and meetings of the Union.

Coordination of the view-points of the Members.

Submission of all relevant matters along with background notes and other documents to the various conferences and committees.

Compilation, classification and circulation of data and information in the telecommunications field to the Members of the Union.

Preparation of the Union's organigram and its submission to the Executive Board.

The Director General shall be responsible for the Union's funds, and for expenditure in accordance with the financial regulations to be drawn up by the General Assembly.

#### **Article 10: Financial Resources of the Union**

The financial resources of the Union shall consist of:-

Contributions from Member States, which shall be assessed according to the basis applied in the Organization of the Islamic Conference;

Donations and voluntary contributions as approved by the General Assembly;

Revenues for services rendered;

Any other resources approved by the General Assembly or the Executive Board.

#### **Article 11: Relations with other organizations**

The Union, with the approval of the General Assembly may establish and maintain relations with international or regional organizations; Telecommunications Administrations in non-Member countries; and recognized private operating agencies dealing with telecommunications except organizations in racist and Zionist countries.

#### **Article 12: Emblem of the Union**

The emblem of the Union shall be in harmony with the emblem of the Organization of the Islamic Conference and shall reflect the purposes and goals of the Union. The emblem, whose specifications and contents will be laid down by the General Assembly, shall be used in the official communications and dealings of the Union.

#### **Article 13: Other Agreements between the Member States.**

The Member States shall keep into view all the provisions of this Statute while concluding bilateral or multilateral agreements with one another in the field of telecommunications. They shall also transmit to the Secretariat of the Union copies of such agreements.

#### **Article 14: Settlement of Disputes**



In case a dispute should arise between two or more members out of the interpretation or applications of the provisions of this statute and should remain unsolved, it shall be referred to the next meeting of the General Assembly following the occurrence of the dispute, for a final settlement.

## **FINAL PROVISIONS**

### **Article 15:Entry into Force**

This Statute shall enter into force following the deposit of instruments of the ratification by 15 Member States with the General Secretariat of the Organisation.

### **Article 16:Withdrawal**

Any Member may withdraw from the Union by a written notification transmitted to the General Secretariat of the Organisation which, in turn, will advise other Members of the Union of the withdrawal.

The Member applying for withdrawal shall be bound by its obligations until the end of the fiscal year during which the application withdrawal is submitted.

### **Article 17:Amendment of the Statute**

This Statute may be amended by the General Assembly by a two-thirds majority of the Members. The amendment shall be submitted for approval to the Islamic Conference of Foreign Ministers, and Shall become effective after ratification by the two-thirds of the Member States.

### **Article 18:Dissolution of the Union**

The Union can only be dissolved by a decision of a four-fifths majority of the General Assembly by a two-thirds majority of the Members. The amendment This Statute may be amended by the General Assembly at an extra-ordinary session held for this purpose. Dissolution shall become effective after approval of the Islamic Conference of Foreign Ministers.

The property of the Union, after dissolution, shall be transferred to the Organisation.

### **Article 19:Official Languages**

This Official Languages of the Union shall be Arabic, English and French. This Statute has been drawn up in these three languages each being equally authentic. However, in case of discrepancy, the Arabic text shall prevail.