

REPORT ON ADMINISTRATIVE AND FINANCIAL AFFAIRS
ADOPTED BY THE TWENTY-SIXTH SESSION OF THE ISLAMIC CONFERENCE OF
FOREIGN MINISTERS
(SESSION OF PEACE AND PARTNERSHIP FOR DEVELOPMENT)
OUAGADOUGOU, BURKINA-FASO
15-18 RABIUL AWAL 1420H (28 JUNE - 1 JULY 1999)

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1.The Administrative and Financial Affairs Committee of the 26th Session of the Islamic Conference of Foreign Ministers (Session of Peace and Partnership for Development) met in Ouagadougou, Burkina Faso from 15 to 18 Rabiul Awal 1420H (28 June to 1 July 1999) to examine the agenda items submitted to it by the Conference.

2.The Committee formed its Bureau from among Member States in the same way as the Bureau of the Plenary Session.

3.The meetings of the Committee were chaired by His Excellency Ambassador Mamadou Serme, Secretary General for Foreign Affairs of Burkina Faso.

4.The Chairman opened the proceedings with an address in which he welcomed the delegation of Member States and the Representatives of the General Secretariat. He wished them a pleasant stay in Burkina Faso and called on the assistance and cooperation of the delegations to facilitate the work of the Committee.

5.The Committee examined the agenda items pertaining to it and agreed to refer the following draft resolutions, it has adopted, to the plenary session for approval:

Draft Resolution on the Report of the 27th Session of the Permanent Finance Committee;

Draft Resolution on the adoption of the budgets of the General Secretariat and Subsidiary Organs for the financial years 1998/99 and 1999/2000;

Draft Resolution on housing rent for the official staff of the General Secretariat's Bureaus abroad;

Draft Resolution on splitting up the Department for Administrative and Financial Affairs of the General Secretariat into two departments;

Draft Resolution on amendments to the personnel regulations of the Organization of the Islamic Conference.

6.The Committee recommended that the determination of the term of office of the Assistant Secretaries General be examined at the 28th Session of the Permanent Finance Committee

and that the General Secretariat should prepare a comprehensive working paper containing the criteria and conditions for fixing the term of office of the Assistant Secretaries General.

7. The Committee took cognizance of the status of Member States' accumulated arrears of contributions to the budgets of the General Secretariat and Subsidiary Organs. In this respect, it recommended that Member States be urged to promptly settle their arrears so that the General Secretariat can fulfil its commitments and carry out the tasks assigned to it.

8. At the end of its deliberations, the Committee expressed its deep appreciation and gratitude to the Government of Burkina Faso for generously hosting this Conference and providing excellent services to ensure the success of the Conference.

9. The Committee expressed its thanks to its Chairman for his excellent conduct of the proceedings and for the wisdom he demonstrated, which greatly contributed to the success of the meetings.

10. The Committee extended its thanks to the General Secretariat for the clarifications and efforts it has made, which also contributed to the success of the proceedings.

Ambassador Mamadou Serme
Secretary General of the
Ministry of Foreign Affairs of Burkina Faso
Chairman of the Administrative and Financial Affairs Committee

RESERVATIONS: The Algerian delegation reaffirmed the reservations of its country stated in the 27th Session of the Permanent Finance Committee relating to the budgets of the Subsidiary Organs.



RESOLUTION NO. 1/26-AF

ON THE REPORT OF THE TWENTY-SEVENTH SESSION OF THE PERMANENT FINANCE COMMITTEE

The Twenty-sixth Session of the Islamic Conference of Foreign Ministers (Session of Peace and Partnership for Development) held in Ouagadougou, Burkina Faso, from 15 to 18 Rabiul Awal 1420H (28 June - 1 July 1999),

Having considered the Report of the Twenty-seventh Session of the Permanent Finance Committee and the Report of the Nineteenth Session of the Finance Control Organ on the Final Accounts of the General Secretariat and its Subsidiary Organs for the financial year 1997/98, and the replies of the General Secretariat and the Subsidiary Organs regarding the observations made in it;

1. Requests the General Secretariat and its Subsidiary Organs to comply with the recommendations made in the abovementioned Report of the Permanent Finance Committee.

2. Requests the General Secretariat and its Subsidiary Organs to comply with the observations made in the Nineteenth Report of the Finance Control Organ.



**RESOLUTION NO. 2/26-AF
ON THE BUDGETS OF THE GENERAL SECRETARIAT AND SUBSIDIARY ORGANS FOR THE FINANCIAL YEARS 1998/1999 AND 1999/2000**

The Twenty-sixth Session of the Islamic Conference of Foreign Ministers (Session of Peace and Partnership for Development) held in Ouagadougou, Burkina Faso, from 15 to 18 Rabiul Awal 1420H (28 June - 1 July 1999),

Pursuant to the recommendations of the Twenty-seventh Session of the Permanent Finance Committee on the budgets of the General Secretariat and the Subsidiary Organs for the abovementioned Financial Years;

Having considered the budget proposals submitted by the General Secretariat and its Subsidiary Organs for the Financial Years 1998/1999 and 1999/2000?;

1. Adopts the budgets of the General Secretariat and its Subsidiary Organs for the Financial Years 1998/1999 and 1999/2000 as indicated hereunder, which are to be totally financed from the mandatory contributions of the Member States in accordance with the Charter and the Financial Regulations:

i) OIC General Secretariat -US\$11,372,000

Code	Chapter	Year 1998/1999 Amount in U.S. Dollars	Year 1999/2000 Amount in U.S. Dollars
1000	Staff Emoluments	8,475,000	8,500,000
2000	Recurrent Expenses	1,600,000	1,575,000
3000	Acquisition and Renewal of Assets	75,000	75,000
4000	Activity Programmes	1,222,000	1,222,000
	Total	11,372,000	11,372,000

ii) Islamic Fiqh Academy, Jeddah-US\$ 1,650,000

Code	Chapter	Year 1998/1999 Amount in U.S. Dollars	Year 1999/2000 Amount in U.S. Dollars
1000	Staff Emoluments	1,105,000	1,105,000
2000	Recurrent Expenses	210,000	210,000
3000	Studies, Research and Investigations	230,000	230,000

4000	Acquisition and Renewal of Assets	50,000	50,000
5000	Expenses for Meetings of Committee Departments and Office	30,000	30,000
6000	Expenses for Meeting of Annual Session	25,000	25,000
	Total	1,650,000	1,650,000

iii) Statistical, Economic and Social Research and Training Centre for Islamic Countries, Ankara.-US\$ 2,000,000

Code	Chapter	Year 1998/1999 Amount in U.S. Dollars	Year 1999/2000 Amount in U.S. Dollars
1000	Staff Emoluments	1,202,000	1,202,000
2000	Current Expenses	255,000	255,000
3000	Acquisition and Renewal of Assets	95,000	95,000
4000	Conferences and Meetings	162,250	162,250
5000	Activity Programmes	285,750	285,750
	Total	2,000,000	2,000,000

iv) Islamic Institute of Technology Dhaka-US\$ 2,200,000

Code	Chapter	Year 1998/1999 Amount in U.S. Dollars	Year 1999/2000 Amount in U.S. Dollars
1000	Staff Emoluments	1,050,000	1,050,000
2000	current Expenses	229,000	240,000
3000	Scholarships	500,000	650,000
4000	Official Conferences and Meetings	50,000	50,000
5000	Acquisition and Renewal of Assets	371,000	210,000
	Total	2,200,000	2,200,000

v) Research Centre for Islamic History, Art and Culture, Istanbul. -US\$ 1,910,000

Code	Chapter	Year 1998/1999 Amount in U.S. Dollars	Year 1999/2000 Amount in U.S. Dollars
1000	Staff Emoluments	1,086,500	1,086,500
2000	Current Expenses	191,000	191,000

3000	Acquisition and Renewal of Assets	128,000	128,000
4000	Conferences and Meetings	112,000	112,000
5000	Activity Programmes	394,500	394,500
	Total	1,910,000	1,910,000

vi) International Commission for Preservation of Cultural Heritage.-US\$ 641,000

Code	Chapter	Year 1998/1999 Amount in U.S. Dollars	Year 1999/2000 Amount in U.S. Dollars
1000	Staff Emoluments	299,450	299,450
2000	Current Expenses	49,000	49,000
3000	Acquisition and Renewal of Assets	40,000	40,000
4000	Conferences and Meetings	70,000	70,000
5000	Activity Programmes	182,550	182,550
5000	Total	641,000	641,000

vii) Islamic Centre for the Development of Trade, Casablanca.-US\$ 1,172,214

Code	Chapter	Year 1998/1999 Amount in U.S. Dollars	Year 1999/2000 Amount in U.S. Dollars
1000	Staff Emoluments	305,900	305,900
2000	Recurrent Expenses	170,000	170,000
3000	Acquisition and Renewal of Assets	100,000	100,000
4000	Conferences and Meetings	100,000	100,000
5000	Activity Programmes	496,314	496,314
	Total	1,172,214	1,172,214

2. Authorizes the OIC Secretary General as may be needed, to make transfers from one chapter to another in the budget of the General Secretariat for the Financial Year 1999/2000, pursuant to Article 40 of the OIC Financial Regulations.

3. Urges the Member States to pay their mandatory contributions to the budgets of the General Secretariat and the Subsidiary Organs for the Financial Years 1998/1999 and 1999/2000 as well as their arrears so as to enable these Organs to carry out their tasks.



RESOLUTION NO. 3/26-AF

ON COVERING HOUSE RENT FOR THE OFFICIAL STAFF OF THE GENERAL SECRETARIAT'S BUREAUS ABROAD.

The Twenty-sixth Session of the Islamic Conference of Foreign Ministers (Session of Peace and Partnership for Development) held in Ouagadougou, Burkina Faso, from 15 to 18 Rabiul Awal 1420H (28 June - 1 July 1999),

Pursuant to Article (44-3) of the OIC Personnel Regulations;

Having considered the report of the Twenty-seventh Session of the OIC Permanent Finance Committee, which was held in Jeddah, Kingdom of Saudi Arabia from 20 to 24 Shawal 1419H (16-20 February 1999),

Decides that:

The General Secretariat shall, on an exceptional basis, cover the house rent for the official staff of the OIC bureaus abroad (New York and Geneva), provided that the rental amount shall be fixed through a decision issued by the Secretary General on the basis of the average rents applicable in New York and Geneva, both known for their high cost of living.



RESOLUTION NO. 4/26-AF ON THE DIVISION OF THE DEPARTMENT OF FINANCIAL AND ADMINISTRATIVE AFFAIRS OF THE GENERAL SECRETARIAT INTO TWO DEPARTMENT

The Twenty-sixth Session of the Islamic Conference of Foreign Ministers (Session of Peace and Partnership for Development) held in Ouagadougou, Burkina Faso, from 15 to 18 Rabiul Awal 1420H (28 June - 1 July 1999),

Pursuant to Rule 7 of the Internal Rules of the General Secretariat;

Having taken cognizance of the report of the Twenty-seventh Session of the OIC Permanent Finance Committee which was held in Jeddah, Kingdom of Saudi Arabia from 20 to 24 Shawal 1419H (16 - 20 February 1999);

Decides:

- 1.To divide the Department for?Financial and Administrative Affairs into two separate departments.
- 2.The Department of Financial Affairs shall deal with all the financial matters of the General Secretariat in accordance with paragraphs 1 and 2 of Article Seven of Rule V of the General Secretariat's Internal Rules.
- 3.The Department of Administrative Affairs shall assume the functions stipulated in paragraphs 3 to 9 of Article 7 of Rule V of the General Secretariat's Internal Rules.

4.The Department of Financial Affairs and the Department of Administrative Affairs shall cooperate and coordinate their action on all administrative and financial matters.

5.The present decision shall not entail any additional financial burdens and shall be implemented within the limits of the General Secretariat's budget.



**RESOLUTION NO. 5/26-AF
ON THE INTRODUCTION OF AMENDMENTS TO THE PERSONNEL REGULATIONS OF
THE ORGANIZATION OF THE ISLAMIC CONFERENCE**

The Twenty-sixth Session of the Islamic Conference of Foreign Ministers (Session of Peace and Partnership for Development) held in Ouagadougou, Burkina Faso, from 15 to 18 Rabiul Awal 1420H (28 June - 1 July 1999),

In accordance with Article 6, paragraph 2 of the OIC Charter concerning observance of the principle of equitable geographic distribution;

In compliance with the principle of equal opportunity for Member States and with a view to attracting fresh competencies;

Having considered the report of the Twenty-seventh Session of the OIC Permanent Finance Committee, which was held in Jeddah, Kingdom of Saudi Arabia from 20 to 24 Shawal 1419H (16-20 February 1999)?;

Decides:

1.To cancel the fourth (4) paragraph of Article 13 of the OIC Personnel Regulations which excludes staff occupying the posts of D.1 from the Seven-year service limit.

2.To amend article 13-2 of the OIC Personnel Regulations, which will read as follows:
"Recruitment to the Principal Posts (D.1 and D.2) shall be by designation for a four year period, including the probationary period. After the initial period of four years, the contract may be renewed on a yearly basis up to a maximum of seven years to be counted as of the date of entry on duty. No official of the principal category (in question) may be appointed from the General Secretariat to the subsidiary organs or vice-versa, once the seven-year period has elapsed".

3.Not to conclude any new contract with officials currently, serving at any subsidiary organs and having exhausted the statutory period stipulated in article 13-2 of the Personnel Regulations and having received their end-of-service allowance, after expiry of their current contracts.

4.To expand Grade A-4 of the Administrative Category of Article 10-3 of the OIC Personnel Regulations from 10 steps to 16 steps, as follows:

Steps	Annual Increment (US\$ 54)
Beginning	1516
1	1570
2	1624
3	1678
4	1732
5	1786
6	1840
7	1894
8	1948
9	2002
10	2056
11	2110
12	2164
13	2218
14	2272
15	2326
16	2380