

REPORT AND RESOLUTIONS ON THE ADMINISTRATIVE AND FINANCIAL AFFAIRS

ADOPTED BY THE TWENTY-NINTH SESSION OF THE ISLAMIC CONFERENCE OF FOREIGN MINISTERS

(SESSION OF SOLIDARITY AND DIALOGUE)

KHARTOUM, REPUBLIC OF THE SUDAN

14-16 RABIUL THANI, 1423H (25-27 JUNE 2002)

REPORT OF THE ADMINISTRATIVE AND FINANCIAL AFFAIRS COMMITTEE

TWENTY-NINTH SESSION OF THE ISLAMIC CONFERENCE OF FOREIGN MINISTERS (SESSION OF SOLIDARITY AND DIALOGUE),

KHARTOUM, REPUBLIC OF THE SUDAN

14-16 RABIUL THANI 1423H (25-27 JUNE 2002)

1. The Administrative and Financial Affairs Committee for the 29th Session of the Islamic Conference of Foreign Ministers (Session of Solidarity and Dialogue) convened in Khartoum, Republic of the Sudan, from 14 to 16 Rabiul Thani 1423H (25-27 June 2002), to examine the items on the agenda related to the administrative and financial affairs, submitted to it by the Conference.
2. At the beginning of its proceedings, the Committee established its Bureau from the States which are members of the Bureau of the Plenary Session.
3. The deliberations of the Committee were presided over by H.E. Ambassador Haj Al-Fekki Hashim, Director General of the Administrative and Financial Affairs, in the Sudanese Foreign Ministry.
4. Representatives of the Member States, the General Secretariat and the Subsidiary Organs took part in the meeting.
5. The Chairman opened the deliberations with an address in which he welcomed the delegates of the Member States and the representatives of the General Secretariat, and wished them a pleasant stay in Khartoum, asking the delegations assistance and cooperation to facilitate the Committee's mission.
6. The Committee began to examine the items of the agenda referred to it and agreed to submit the Draft Resolutions it had adopted to the Plenary Meeting for approval. These are:
 - a) Resolution 1/29-AF concerning the report of the Thirtieth Session of the Permanent Finance Committee.
 - b) Resolution 2/29-AF concerning the Budgets of the General Secretariat and the Subsidiary Organs for Financial Year 2002/2003.

- c) Resolution 3/29-AF concerning the Restructuring of the General Secretariat and the role entrusted to it to face the challenges of the new millennium.
- d) Resolution 4/29-AF concerning the Waqf for Research in Islamic History, Art and Culture (ISAR).
- e) Resolution 5/29-AF concerning the Election of the Members of the Finance Control Organ.
- f) Resolution No.6/29-AF on the Amendment of Article 59 of the OIC Personnel Regulations.

7. The Committee discussed the request of Azerbaijan to reduce its percentage share from 1% to half of a percent. After deliberations on this subject, it was recommended to refer the matter to the Thirty-first Session of the Permanent Finance Committee for further consideration in the light of developments.

8. At the end of its deliberations, the Committee expressed its appreciation and thanks to the Government of the Sudan for its generous hospitality and for the excellent arrangements made to ensure the success of the Conference.

9. The Committee expressed its profound thanks to its Chairman for the skill and wisdom with which he conducted the deliberations, factors which had an obvious impact on the success of the activities.

10. The Committee conveyed its thanks to the General Secretariat for the clarifications and explanations it has provided and for the efforts it has made contributing thereby to the success of the meeting.

**Ambassador Haj Al-Fekki Hashim
Chairman
of the Administrative and Financial Affairs Committee**

RESOLUTION NO.1/29-AF

ON THE REPORT OF THE THIRTIETH SESSION OF THE PERMANENT FINANCE COMMITTEE

The Twenty-ninth Session of the Islamic Conference of Foreign Ministers (Session of Solidarity and Dialogue), held in Khartoum, Republic of the Sudan, from 14 to 16 Rabi-ul-Thani, 1423H (25-27 June, 2002),

Having taken note of the report of the Thirtieth Session of the Permanent Finance Committee and the report of the Twenty-second Session of the Finance Control Organ on the closing accounts of the General Secretariat and its subsidiary organs for the fiscal year 2000/2001, and having examined the replies of the General Secretariat and Subsidiary Organs to the observations registered in this connection;

1. Commends the role played by the General Secretariat and its subsidiary organs in rationalizing expenditure and invites them to continue on this same laudable track, while observing geographical distribution in the staff makeup of both the General Secretariat and its subsidiary organs.
2. Invites the General Secretariat to abide by the stipulation of the 22nd FCO report regarding reorganization of the inventory ledgers of the General Secretariat, with due consideration to the documentary observations contained in the report concerning the General Secretariat and the New York and Geneva Offices.
3. Invites also the subsidiary organs which are the subject of observations in the FCO report to comply with the said observations, with acceptance of the clarifications offered by the Islamic Centre for the Development of Trade concerning vehicles.
4. Invites the subsidiary organs to keep the FCO and the PFC informed of the extra budgetary voluntary donations resulting from their efforts in soliciting assistance, in accordance with the provisions of the OIC Financial Rules and Regulations under Articles 15 and 22.
5. Invites the General Secretariat to continue applying the present system relevant to the staff's medical treatment with the maintenance of the 10% deduction from the medical bills, excluding expenses relating to surgery, hospitalization, maternity and attendant hospitalization, all for an additional one year final period starting from 1/7/2002, with deduction continued until a new arrangement is adopted.
6. Invites the Secretary General to follow up the implementation of this resolution and to submit a report thereon to the Thirtieth Islamic Conference of Foreign Ministers.

RESOLUTION NO.2/29-AF

ON THE BUDGETS OF THE GENERAL SECRETARIAT AND SUBSIDIARY ORGANS FOR THE FINANCIAL YEAR 2002/2003

The Twenty-ninth Session of the Islamic Conference of Foreign Ministers (*Session of Solidarity and Dialogue*), held in Khartoum, Republic of the Sudan from 14 to 16 Rabi Al Thani, 1423H (25-27 June 2002),

Having considered the budget proposals submitted by the General Secretariat and its Subsidiary Organs for the Financial Year 2002/2003;

Pursuant to the recommendations of the Thirtieth Session of the Permanent Finance Committee on the budgets of the General Secretariat and the Subsidiary Organs for the Financial Year 2002/2003;

Decides:

First: To adopt the budget of the General Secretariat and its subsidiary organs for the financial year 2002/2003 with the same budget ceiling as last year (2001-2002), in accordance with the financial statute, rules and regulations, and as follows:

i) OIC General Secretariat - US\$11,372,000

Code	Chapter	US Dollars
1000	Staff Emoluments	8,628,000
2000	Recurrent Expenses	1,400,000
3000	Acquisition and Renewal of Assets	122,000
4000	Programmes of Activities	1,222,000
	Total	11,372,000

ii) Islamic Fiqh Academy, Jeddah - US\$1,650,000

Code	Chapter	US dollars
1000	Staff Emoluments	1,115,000
2000	Current Expenses	200,000
3000	Studies, Research and Investigations	250,000
4000	Acquisition and Renewal of Assets	35,000
5000	Expenses of Meetings of the Committees of the Departments and the Bureau	25,000
6000	Expenses for Meeting of Annual Session.	25,000
	Total	1,650,000

iii) Statistical, Economic and Social Research and Training Centre for Islamic Countries, Ankara - US\$ 2,000,000

Code	Chapter	US dollars
1000	Staff Emoluments	1,202,000
2000	Current Expenses	275,890
3000	Acquisition and Renewal of Assets	76,900
4000	Conferences and Meetings	186,330
5000	Programme of Activities	258,880
	Total	2,000,000

iv) Islamic University of Technology Dhaka- US\$ 2,200,000

Code	Chapter	US dollars
1000	Salaries and Emoluments	1,200,000
2000	Current Expenses	205,000
3000	Scholarships	600,000
4000	Official Conferences and Meetings	50,000
5000	Acquisition and Renewal of Assets	145,000
	Total	2,200,000

v. Research Centre for Islamic History, Art and Culture, Istanbul - US\$ 2,230,000

<i>Code</i>	<i>Chapter</i>	<i>US dollars</i>
1000	Salaries and Emoluments	1,245,000
2000	Current Expenses	191,000
3000	Acquisition and Renewal of Assets	122,000
4000	Conferences and Meetings	118,000
5000	Programme of Activities	554,000
	Total	2,230,000

vi. Islamic Centre for Development of Trade, Casablanca. - US\$ 1,172,214

<i>Code</i>	<i>Chapter</i>	<i>US dollars</i>
1000	Salaries and Emoluments	315,000
2000	Current Expenses	170,000
3000	Acquisition and Renewal of Assets	100,000
4000	Conferences and Meetings	90,900
5000	Programme of Activities	496,314
	Total	1,172,214

2. **Authorizes** the OIC Secretary General to make transfers, as the need be, from one chapter to another of the budget of the General Secretariat for the Financial Year 2002/2003, in accordance with Article 40 of the OIC Financial Regulations.

3. **Urges** the Member States to pay their mandatory contributions to the budgets of the General Secretariat and the Subsidiary Organs for the financial year 2002/2003 as well as their arrears of contribution so as to enable these Organs to carry out their tasks.

RESOLUTION NO.3/29-AF

ON THE REORGANIZATION OF THE GENERAL SECRETARIAT TO ENABLE IT TO ADDRESS THE CHALLENGES OF THE NEW MILLENNIUM

The Twenty-Ninth Session of the Islamic Conference of Foreign Ministers (Session of Solidarity and Dialogue) held in Khartoum, Republic of the Sudan from 14-16 Rabi Thani 1423H (25-27 June, 2002),

Recalling Resolution No. 5/27-ORG of the Twenty-Seventh Session of the ICFM held in Kuala Lumpur, Malaysia, from 27-30 June, 2000, and Resolution No. 2/9-AF (IS) of the Ninth Islamic Summit held in Doha, State of Qatar from 12-13 November, 2000, on the reorganization of the General Secretariat to enable it to address the challenges of the New Millennium;

Taking note of the Secretary General's Report on the reorganization of the General Secretariat;

1. **Welcomes** the Report submitted by the Secretary General on the steps taken to prepare the Final Study on restructuring the General Secretariat.
2. **Calls for** an open-ended meeting of Inter-governmental Experts as soon as possible to examine and approve the framework of this study, and move on to the second phase of final study, by a consultancy firm.
3. **Invites** the General Secretariat to submit the completed Final Study to the Inter-governmental Experts' Group, for consideration and adoption of the appropriate recommendations thereon.
4. **Invites** the Secretary General to submit a Report thereon to the Thirtieth Session of the Islamic Conference of Foreign Ministers.

RESOLUTION NO.4/29-AF

ON THE WAQF FOR RESEARCH IN ISLAMIC HISTORY, ART AND CULTURE (ISAR)

The 29th Session of the Islamic Conference of Foreign Ministers (Session of Solidarity and Dialogue) held in Khartoum, Republic of Sudan, from 14-16 Rabi-ul Thani, 1423H (25-27 June 2002),

Recalling Resolution No. 2/28-AF of the 28th Session of the Islamic Conference of Foreign Ministers on presenting a report about the Waqf of ISAR;

Having taken note of the Secretary General's report about the Waqf for Research in Islamic History, Art and Culture (Document No.ICFM/29-2002/CS/D);

1. **Takes note** with appreciation of the efforts of His Excellency the Secretary General in preparing that report.
2. **Commends** the Turkish government and those responsible for the Waqf for their sustained contribution to the activities of the Centre and in strengthening the activities of the OIC.
3. **Commends** the efforts of the Director General of IRCICA to benefit the most from the funds of the Waqf, and **requests** him to include the funds received from the Waqf in the Annual Budget of the Centre.
4. **Requests** the Secretary General to follow up this subject and submit a report thereon to the 30th Session of the ICFM.

RESOLUTION NO.5/29-AF

ON THE ELECTION OF THE MEMBERS OF THE FINANCE CONTROL ORGAN

The Twenty-ninth Session of the Islamic Conference of Foreign Ministers (Session of Solidarity and Dialogue), held in Khartoum, Republic of the Sudan from 14 to 16 Rabi Al Thani, 1423H (25-27 June 2002),

Recalling the provisions of Article 79 of the Financial Regulations of the Organization of the Islamic Conference which govern the composition of the Finance Control Organ, as well as Article 81 which stipulate that the Finance Control Organ is composed of representatives of eight Member States designated by the Islamic Conference for a renewable period of two years; with the provision that they should be among chartered accountants employed in the finance control organs in those states;

Referring to Article 1 of the Regulations governing the operation of the FCO which stipulated the observation of the principle of the permanent membership of the Headquarters State in the constitution of the FCO;

Noting that the current mandate for the membership of the Finance Control Organ as designated by the Twenty-seventh Session of the Islamic Conference of Foreign Ministers which was held in Kuala Lumpur, Malaysia from 14 to 17 Rabi-ul Awal 1421H (27-30 June, 2000); has expired;

Decides to designate, in addition to the Kingdom of Saudi Arabia, which is a permanent member of the Finance Control Organ, the following seven Member States as members of the Finance Control Organ for a period of two years, starting as of 1 July 2002 to June 30, 2004:

- Islamic Republic of Iran
- Republic of Turkey
- Federal Republic of Nigeria
- Burkina Faso
- Kingdom of Morocco
- Sultanate of Oman
- State of Qatar.

RESOLUTION NO. 6/29-AF

ON AMENDMENT OF ARTICLE 59 PARAGRAPH 1 OF THE PERSONNEL REGULATIONS OF THE ORGANIZATION OF THE ISLAMIC CONFERENCE

The Twenty-ninth Session of the Islamic Conference of Foreign Ministers (*Session of Solidarity and Dialogue*), held in Khartoum, Republic of the Sudan from 14 to 16 Rabi Al Thani, 1423H (25-27 June 2002),

Having considered the Report of the Thirtieth Session of the OIC Permanent Finance Committee held in Jeddah from 1 to 4 Safar 1423H (14-17 April 2002) (Document No.PFC/30-2002/REP.1(FINAL));

Decides:

To amend Article 59, para 1, of the OIC Personnel Regulations as follows:

- a. The Organization** shall bear the travel expenses of the staff member and his family members, once every two years, for home leave and return to his duty station. The Secretary General may grant travel tickets or disburse their cash value as dictated by the interests of the Organization.

- b. In the event of** the cash value being disbursed, the General Secretariat shall deduct 9% of the value of the travel tickets to the order of the General Secretariat, as was deducted by travel agencies. The Secretary General may modify this percentage by increasing or decreasing it according to the percentage rates offered by airlines and travel agencies.